



29 July 2020

NOTICE TO ALL MEMBERS

Dear Member,

The **Annual General Meeting** of the Crescent Head Country Club Limited ("the **Club**") will be held on **Sunday 30th August 2020, 10.00am**, at the Club premises 1 Rankine Street Crescent Head.

Those entitled to attend the Annual General Meeting are those financial members in the categories of **Life and Club** members. Admission to the meeting will be on production of the member's current Club membership card.

Nominations for the 2020 – 2021 Board of Directors commences on **Monday 27th July**, at 11.00am.

Nomination forms are available from the Secretary Manager or front reception and must be delivered to the Secretary Manager no later than **6.00pm Friday 14th August 2020**. **(Nominees are requested to make themselves available for a photo; so all nominees can be displayed and be easily identified for members voting).**

Mandatory Director Training: The NSW Government has introduced Mandatory Director Training under clause 26 of the *Registered Clubs Regulation 2015*. Members considering becoming a Club Director should be aware of their responsibilities in regard to corporate governance, ongoing training and education.

Election of Directors – Method of Voting

Life Members and financial Club Members only are eligible to vote. Ballot papers are obtainable at the Club for personal voting from **Monday 17th August 2020**. Members who are unable for any reason to attend the Club may apply in writing for a postal vote. The ballot will close at **4.00pm on Saturday, 29th August 2020**.

Annual Report

The Club's Annual Report for the year ended 31 March 2020 will be accessible from the Crescent Head Country Club's web site www.chcclub.com.au no later than 7 August 2020.

Members still have the option of receiving the annual report in hard copy, but should notify the Club before 7 August 2020 so we can provide it to you by either:

Email – accounts@chcclub.com.au OR Phone – 02 6566 0268 for mailing

For information regarding the Agenda, Ordinary Resolutions and Resolution recommended by the Board, please see over.

Yours sincerely,

Michael Baker

Acting Secretary Manager

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NOTICE IS HEREBY GIVEN that the Annual General Meeting of Club Members (including Honorary Life and Foundation Life Members) of the Club will be held in the Clubrooms, on Sunday, 30th August, 2020 at 10.00am for the purpose of transacting the following business:

1. To confirm the Minutes of the Annual General Meeting held on 28th July 2019.
2. To receive and consider the report from the Board of Directors for the year ended 31st March, 2020.
3. To receive and consider the Financial Reports for the year ended 31st March, 2020.
4. To receive and consider the report of the Auditors.
5. To consider an ordinary resolution that members approve and agree to reasonable expenditure by the Club for director related expenditure as provided for by the Registered Clubs Act.
6. To consider an ordinary resolution that members approve and agree to reasonable expenditure by the Club for professional development and education of directors until the next Annual General Meeting.
7. To consider and if thought fit, pass the Special Resolutions to amend the Club's Constitution, which appear under the heading "Special Resolutions".
8. For the purposes of clause 4(4) of the *Registered Clubs Regulation 2015* (NSW), the Chairperson will give notice of expressions of interest in an amalgamation along with any unsolicited merger offers received by the Club from other registered clubs in the previous 12 months.
9. To receive and consider the Chairperson's report.
10. To receive the report of the Election on the result of the ballot and declaration by the Returning Officer of the election of the seven (7) successful candidates as Directors for the Board for the ensuing term.
11. General Business: A maximum period of thirty (30) minutes shall be provided during the Annual General Meeting to allow Members to move resolutions which, if carried by the majority of the meeting, shall be a recommendation to the incoming Board.

SPECIAL NOTICE DUE TO COVID-19

Members are advised that the Club intends to hold the AGM on Sunday 30 August 2020. As per above.

If as a result of COVID-19 the AGM is delayed (due to venue closure, restrictions or any unforeseen circumstances) the AGM may be moved to an alternate date/s.

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If the AGM is delayed it will be moved back to a Sunday after 30 August 2020. If COVID-19 affects the nomination process and conduct of the ballot for the election of the Board, the nomination process and ballot may be postponed or extended accordingly, as the case may be. Members should refer to the Clubs website, www.chcclub.com.au or the Club's Facebook page, [Facebook.com/CrescentHeadCountry](https://www.facebook.com/CrescentHeadCountry) for updates.

MICHAEL BAKER
ACTING SECRETARY MANAGER

PLEASE NOTE: Any questions relating to the Financial Statements should be put in writing to the Secretary Manager no later than Wednesday, 26th August, 2020 so that they can be answered adequately at the meeting.

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SPECIAL RESOLUTIONS

SPECIAL RESOLUTION 1

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by:

- Adding to the heading above rules 54 to 57 inclusive the words "AND COMMITTEE POSITIONS" so that the heading will read "BOARD OF DIRECTORS AND COMMITTEE POSITIONS".
- Deleting rule 57(d) and inserting instead the following new rule 57(d):

"(d) (i) A member who, pursuant to this Constitution, is unfinancial or is currently under suspension shall not be entitled to nominate for or be elected to the Board or to any other office of the Club not being on the Board.

(ii) Any office of the Club (not being on the Board) shall be vacated:

(A) whilst that member remains unfinancial; or

(B) if that member is suspended for any period following a disciplinary hearing conducted rule 49, provided that if the member is suspended pending the disciplinary hearing, their office shall also be vacated pending the outcome of the disciplinary hearing.

(iii) A member is ineligible to be appointed to an executive position of a committee (such as the positions of Secretary, President, Treasurer, Captain or Vice President), if they have been cited to appear before the Board or the Board's duly constituted disciplinary committee on any charge and have been found guilty of that charge within the period of 5 years immediately preceding their appointment.

(iv) A member who is a member of the Board and who is unfinancial or is currently under suspension shall remain as a member of the Board but may perform only those duties as a member of the Board which are required by the Act or by law."

Explanatory notes regarding Special Resolution 1

1. Rule 57(d) deals with non-Board positions such as committee positions. It is appropriate that the heading above rules 54 to 57 inclusive include a reference to committee positions.
2. If Special Resolution 1 is passed, rule 57(d) will be replaced by new rule 57(d) set out in the Special Resolution.
3. Existing rule 57(d) provides that a person who holds office other than as a Board member, such as a member of a committee, who is suspended (pursuant to the disciplinary procedure set out in rule 49 of the Club's Constitution), shall vacate their office during the period of such suspension. Although the Board can terminate a committee member's position even if the suspension is for a short period, the proposed new rule 57(d) will automatically result in the person vacating their committee position

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regardless of the period of the suspension, with the office being vacated permanently if they are suspended after a disciplinary hearing.

4. Proposed new rule 57(d) also contains a provision which disqualifies a member from being appointed to an executive position on a committee position if they have been found guilty of a charge by the Board or its duly constituted disciplinary committee. This is similar to rule 55(b)(ii) which applies to Board/Director positions and it is appropriate to apply the same eligibility standards for executive committee positions.

SPECIAL RESOLUTION 2

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by adding new rule 64A immediately after rule 64, as follows:

"64A. On and from the date which is 12 months after the conclusion of the Club's 2020 Annual General Meeting, membership of any committee operating a section or committee, and membership of any section or sub-club shall be open to both sexes. Nothing in this Rule prevents a section or sub-club participating in or operating separate or different competitions or events for women and men provided that membership of the section or sub-club and membership of its committee is open to both sexes."

Explanatory notes regarding Special Resolution 2

1. The purpose of proposed new rule 64A is to ensure that within 12 months after the conclusion of the 2020 Annual General Meeting, membership of any committee operating a sub-club and membership of any sub-club is open to both sexes.
2. Presently, there are separate men's and women's committees and sub-clubs for bowling and golf. This is an unnecessary duplication and can result in difficulty appointing sufficient numbers of members to hold committee positions.
3. Proposed new rule 64A will allow men and women to be appointed to committees operating sub-clubs such as for bowling and golf and will mean that men and women are eligible for membership of a gender neutral sub-club for each. However, it will be open for each sub-club to still participate in or operate separate or different competitions or events for women and men.
4. The tennis and fishing sub-clubs currently operate on a gender neutral basis and it is intended that the bowling and golf sub-clubs will operate on the same basis in the future.
5. If Special Resolution 2 is passed, the Club will only recognise and financially support sections or committees which operate in accordance with new rule 64A.

SPECIAL RESOLUTION 3

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by deleting rule 58(a) and inserting instead the following new rule 58(a):

"(a) Nominations for election of the Board shall be made in writing signed by two (2) Life Members or Club Members and signed by the nominee (who shall signify his or her consent to the nomination and his or her consent to be bound by the Club's Board Code of Conduct and Charter as amended from time to time). Nomination forms must be received by the Secretary not less than 14 days before the date of the Annual General Meeting, on which day

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nominations shall close. The proposer, seconder and nominee must be Life Members or financial Club Members at the time the nomination form is signed."

Explanatory notes regarding Special Resolution 3

1. The Board can adopt a Board Code of Conduct and Charter which gives an overview of the essential director roles and responsibilities, sets out the role of the Chairperson, Vice Chairperson and Treasurer positions, provide for conduct of directors when they are representing the Club at functions and expressly provide for censure or disciplining of a director who does not abide by the Board Code of Conduct and Charter.
2. The enforcement of the Board Code of Conduct and Charter is strengthened if any nominee for appointment or election to the Board signs a consent to be bound by it. Proposed new Rule 58(a) will ensure that a nominee must consent to be bound by the Board Code of Conduct and Charter in force at the time. Each nominee will have available to them a copy of the Board Code of Conduct and Charter in force at the time of their nomination.
3. Proposed new rule 58(a) is otherwise the same as existing rule 58(a).

GENERAL NOTES REGARDING THE SPECIAL RESOLUTIONS

1. A Special Resolution will be passed if a three-quarters majority of Life Members and financial Club Members who are present and entitled to vote and who cast a vote on a Special Resolution at the Annual General Meeting.
2. Members who are employees of the Club are not entitled to vote and proxy voting is prohibited by the Registered Clubs Act.

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**MINUTES OF THE ANNUAL
GENERAL MEETING HELD SUNDAY, 28th JULY 2019**

Chairperson declared the meeting open at 10.00 am.

ATTENDANCE: D. Wade (Auditor, Wrights Accountants), Phil Harvey (Cooney Harvey Doney) and 59 Members as per attendance register.

APOLOGIES: K Piper

MINUTES OF 2018 AGM: Moved: R Gray Seconded: J Watts that the minutes be adopted as a true and accurate record of proceedings. Carried.

MATTERS ARISING:

I Mather: Has the board looked into the Returning Officers recommendations from the previous year's meeting.

P Bryant: The board is still looking into his recommendations.

BOARD OF DIRECTORS REPORT: Moved: G Wettengel Seconded: R Hayllar that the report be adopted. Carried.

FINANCIAL REPORTS: Moved: S Pascoe, Seconded: D Loveday that the reports be adopted. Carried.

AUDITORS REPORT: Moved: I Mather, Seconded: J Watts that the auditor's report be adopted. Carried.

Dan Wade spoke;

- No Written requests or questions received
- Record profit of \$417000 up approx. \$50K on previous year.
- Income up \$417K, due to Poker Machines, Bar up \$46K
- Operating expenses up \$210K. Extra \$100K Gaming duty
- Employee costs up \$160K. Due to CPI, Trade up plus staffing of sports shop
- Depreciation up \$88K-adjustments to asset register; old assets removed
- Cashflow 1.36 million – up from \$950K
- \$390K spent on new assets
- \$202K repaid off loans

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- \$774K increase in cash
- \$2.35M in the bank
- 1.7:1 Ratio – strong position
- Records in good order

Any questions?

Nil

Pam thanked Dan Wade

ORDINARY RESOLUTION/DIRECTORS EXPENSES: Moved: J Watts
Seconded: R Gray that reasonable expenditure be allowed for Director related expenses. Carried.

ORDINARY RESOLUTION/PROFESSIONAL DEVELOPMENT: Moved: S Pascoe and Seconded P Smith, that reasonable expenses be approved for professional development and education of Directors. Carried.

SPECIAL RESOLUTION 1

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by:

- Deleting rule 24 and inserting instead the following new rule 24:
 - "24 (a) *Subject to rule 55, all Life Members and financial Club Members shall be entitled to attend general meetings and vote on any matter (including special resolutions), vote for the election of the Board and are entitled to be nominated for, elected to and hold office on the Board.*
 - (b) *Subject to the Registered Clubs Act or any other law, Junior Members and Social Members shall not be entitled to attend or vote at general meetings and are not entitled to be nominated for, elected to or hold office on the Board."*
- Deleting rule 55 and inserting instead the following new rule 55:
 - "55 (a) *No member is eligible to be nominated for, elected to or hold office on the Board unless the member resides permanently within the Shire of Kempsey.*
 - (b) *A member is ineligible to be nominated for election or appointment to the Board if the member:*
 - (i) *becomes a Full Member after the 2019 Annual General Meeting and has not been a Full Member for at least 2 consecutive years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board, provided that this Full membership qualification period shall not apply:*
 - (A) *to a member appointed by the Board pursuant to rule 60B; or*
 - (B) *if there are insufficient nominations of members who hold this qualification (in which case those members who do not meet the qualification may be nominated for election or appointment to the Board);*
 - (ii) *has been cited to appear before the Board or the Board's duly constituted disciplinary committee on any charge and has been found guilty of that charge within the period of 5 years immediately prior to the date*

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determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board;

(ii) *is a former employee of the Club whose employment:*

- (A) *was terminated by the Club for misconduct within the period of 5 years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board; or*
- (B) *was terminated for any reason other than for misconduct within the period of 2 years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board."*

Pam Bryant: Questions from the floor?

Ian Mather: Are the changes retrospective?

Colan Ryan: The Changes have been suggested and written by the Clubs Solicitors. Changes, if passed would take affect from time they are passed, today. Retrospective elements contained within the changes would have retrospective effects to members, yes.

Pam Bryant: Any further questions?

Nil

Moved: N Gray Seconded: J Watts Carried Unanimously

SPECIAL RESOLUTION 2

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by:

- In rule 2(a), deleting the definition "annual report" and replacing it with the following new definition:
"Annual Report" means the financial report, directors' report and auditor's report referred to in section 317 of the Act."
- In the definition of "Gaming Machines act" in rule 2(a), replacing the word "act" with the word "Act" at the end of the definition, so that it will read as follows:
"Gaming Machines Act" means the Gaming Machines Act 2001 (as amended) and any regulation made under that Act."
- In the definition "ordinary resolution" in rule 2(a), adding the words "of the votes cast" after the words "(50% plus one)" so that the definition will read as follows:
"ordinary resolution" means a resolution that may be passed by a simple majority (50% plus one) of the votes cast at a general meeting of members."
- In the definition of "written" and "in writing" in rule 2(a), deleting the second sentence so that the definition will read as follows:
"written" and "in writing" include printing, typing, lithography, electronic communication and other modes of representing or reproducing words in visible form in the English language.
- In rule 2(b), deleting the definition of "financial member" in rule 2(b) and replacing it with the following new definition of "financial member":
"(b) "financial member", and the term "financial" when referring to a member, means a member who has paid the annual subscription or any part thereof, or any other money owed by the member to the Club, by the due date prescribed by the Board."
- Deleting rule 9(d) and inserting instead the following new rule 9(d):
"(d) All members hereby acknowledge and accept that the Board has the power from time to time to organise and enforce the exclusion from the Club's premises of any member or other person (either with or without that member's or person's agreement) in accordance with:

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- (i) *the Club's responsible service of alcohol policy (as adopted and amended by the Board from time to time); or*
 - (ii) *the Club's responsible service of gaming policy (as adopted and amended by the Board from time to time)."*
- In rule 9A, deleting the word "notwithstanding" and replacing it with the words "subject to", so that rule 9A will read as follows:
 - "9A. *The Club must not dispose of any core property of the Club unless:*
 - (a) *the property has been valued by a qualified valuer; and*
 - (b) *the disposal has been approved at a general meeting of the Ordinary Members of the Club at which a majority of the votes cast supported the approval; and*
 - (c) *any sale is by way of public auction or open tender conducted by an independent real estate agent or auctioneer,**subject to any exceptions created by regulations created under the Registered Clubs Act."*
- Deleting rule 30(f) and renumbering rule 30(g) as 30(f).
- Deleting rule 35(c) and inserting instead the following new rule 35(c):
 - "(c) *A Temporary Member may only introduce a guest who is under the age of eighteen (18) in accordance with rule 35(g)."*
- Deleting rule 77A and inserting instead the following new rule 77A:
 - "77A. *Members of the Board and top executives are required to declare in accordance with the requirements of the Registered Clubs Act any gift or remuneration (including any fee for service) received from an affiliated body of the Club (i.e. from a related body corporate of the Club as defined in the Act), or any other body, if the value of the gift or remuneration exceeds the amount prescribed from time to time under the Registered Clubs Regulation 2015 (NSW)."*
- Deleting rule 77E and inserting instead the following new rule 77E:
 - "77E. *A Director or top executive must disclose any personal or financial interest in a hotel situated within 40 kilometres of the Club's premises in accordance with the requirements of the Registered Clubs Act."*
- In rule 79(b) deleting the words and brackets "(which may include the failing to complete training for directors)" at the end of the rule, so that rule 79(b) will read as follows:
 - "(b) *becomes prohibited from being a member of the Board by reason of any order made under the Act, the Registered Clubs Act or the Liquor Act;"*
- Replacing the full stop at the end of rule 79(j) with a semi-colon and adding the word "or" after the semi-colon, and adding the following new rule 79(k) after rule 79(j):
 - "(k) *fails to complete any training for a registered club director that the person is required to complete, within the prescribed period, pursuant to the Registered Clubs Act (provided that this Rule 79(k) shall not apply to any Director who is exempt from completing such training under the Registered Clubs Act."*
- Deleting rule 84(c) and inserting instead the following new rule 84(c):
 - "(c) *To receive and consider the Annual Report."*
- Deleting rule 96B(c) and renumbering rules 96B(d) and 96B(e) respectively as 96B(c) and 96B(d).
- Adding new rule 100(d) after rule 100(c):
 - "(d) *Nothing in this rule 100 limits the ways in which the Club may execute a document."*
- Deleting rule 103 and inserting instead the following new rule 103:
 - "103 (a) *Every person who is or was an Officer of the Club may if the Board so determines be indemnified, to the maximum extent permitted by law, out of the property of the Club against any liability (other than a liability for legal costs) to another person incurred as such an officer except:*

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- (i) *in relation to a liability owed to the Club or a related body corporate; or*
 - (ii) *in relation to a liability for a pecuniary penalty order under Section 1317G of the Act or a compensation order under Section 1317H of the Act; or*
 - (iii) *in relation to a liability that is owed to someone other than the Club or a related body corporate and did not arise out of conduct in good faith.*
- (b) *Every person who is or was an officer of the Club may if the Board so determines be indemnified, to the maximum extent permitted by law, out of the property of the Club against any legal costs incurred as such an officer except:*
- (i) *in defending or resisting proceedings in which the person is found to have a liability for which the person could not be indemnified under Section 199A(2) of the Act; or*
 - (ii) *in defending or resisting criminal proceedings in which the person is found guilty; or*
 - (iii) *in defending or resisting proceedings brought by the Australian Securities and Investments Commission or a liquidator for a court order if the grounds for making the order are found by the Court to have been established; or*
 - (iv) *in connection with proceedings for relief to the person under the Act in which the Court denies the relief.*
- (c) *The Club may pay a premium for a contract insuring a person who is or was an officer of the Club against a liability (other than one for legal costs) arising out of that person's conduct as such an officer except:*
- (i) *in relation to conduct involving a wilful breach of duty in relation to the Club; or*
 - (ii) *in relation to a contravention of Sections 182 or 183 of the Act."*
- In rule 104(b), adding the word "eligible" before "members" and replacing the words "entitled to vote" with the words "and voting" so that rule 104(b) will read as follows:
"The majority required for passing of a special resolution relating to such alterations or amendments of the Constitution shall be seventy-five per cent (75%) of eligible members present and voting at the said meeting."

Pam Bryant: Any questions from the floor?

Nil

Moved: R Gray

Seconded: H Lloyd

Carried Unanimously

TO RECEIVE AND CONSIDER THE CHAIRPERSONS REPORT: Moved: D Loveday and Seconded: P Hayllar that the chairpersons report be adopted by the meeting. Carried.

Pam Bryant spoke:

I provided members with a complete update at last years AGM and thought it would be prudent to do the same this year, after receiving some very positive feedback. Members would have read my written report for this year, but some matters have

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progressed since then, particularly regarding the Club seeking a new lease on the golf course.

- Lease of the Golf Course (including the Tennis Courts) – As members were advised at last year’s AGM – Council had advised that a new lease could not be considered until a Plan Of Management (POM) had been completed for the Golf Course area. As members would recall – Council had 3 years in which to complete the POM. A letter has since been received from Kempsey Shire Council (KSC) on 19th June 2019 (letter dated 4 June 2019). The Crown Land Management Regulation 2018 (which has only come into effect in the past 12 months) enables Councils to grant a new lease or licence over a pre-POM Crown Land for a maximum term of 21 years. Under the new regulations the applicant (in this case the Club) can only apply on certain grounds;
- 1) that there is no change to the current usage
- 2) a lease was already in place prior to 1 July 2018
- 3) there are not additional permitted uses of the land.

In reply the Club has requested a new 21-year lease; in the reply the Club has confirmed that there will be NO change to current usage; ie recreational facilities golf and tennis. Furthermore, the Club requested further detail about the new lease, namely the cost. This is NOT a done deal yet and the cost is still unknown! With a new lease, the Board would be in a position to make improvements to the golfing facilities. Members have been updated and the Board remains hopeful of a positive outcome for members and the local community.

Sports Shop – The Club took control of the Sports Shop on 1 December 2018. In the first 6 months (compared to 1 December 2017 and 31 May 2018) **tennis green fees increased by 8%, bowls green fees increased by 32% and golf green fees increased by 65%.**

Club Statement on unauthorised use of Social Media –

It has come to the Club’s attention that an unauthorised use of one of the Clubs Social Media platforms has occurred. The use and the content was not authorised by the Club’s Board of Directors or Management.

The Club will investigate what has occurred and take appropriate action.

We will not be making any further comment.

Renovations / Extensions: Conceptual Plans have been on display here in the Club since 17 June 2019. As the Club has done previously, members have had an opportunity to comment prior to the Club proceeding to the next stage. Members were informed at last year’s AGM that the Club was headed in this direction. The Board has received very positive comments from members. NOT ONE written submission has been received from members...so the Board can be assured that they have the blessing of the entire membership to proceed with the works.

Clubs Industry Wide – of the Clubs of our size, in the bracket of 0 to 100 poker machines, in February 2014 there were 1000 clubs, in NSW by February 2019 it had dropped to 890. In the past 5 years 110 clubs of our size have closed their doors, being no longer viable for operations. Many Clubs are heavily reliant on

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alcohol and gaming; Diversification has been recommended and is needed for longevity.

Financial Status: Whilst there are currently no issues, long term planning is required for a sound diversification strategy. The Board is hopeful of finalising a new golf course lease so that our focus can be around developing a diversification strategy which embodies all the Clubs ideologies and sees the Club here for the Community well into the future.

Thank you for all attending this year's AGM ...I wish to thank all of those persons who have taken the time to vote....

- The Club has had its best financial figures ever recorded, in the history of our Club....
- I thank each and every Board member on the current Board who have shown their faith in myself as Chairperson.
- For those who have put their name down for the election to the Clubs Board so they can make a difference to this community and have the best interests of the Club at heart, I thank you.
- Being on the Board of this Club has been a privilege, it is an honour that comes with responsibilities.... over the years the Club has been fortunate to have a number of high-quality people who have devoted their time to the Club. People with good morals, good values and high ethics..... I have been fortunate to have been able to work alongside these people, I need look no further than our Board who served throughout 2018/2019 to find such people.
- The Club is the heart of the community, being a Director, means you need to have an inclusive mindset. We listen and respect people with different opinions, from all walks of life. It is okay to have a different opinion to another person. Don't feel like you need to follow the crowd, it is okay to be different.
- We will continue to ensure the Club is run correctly and legally.
- Crescent Head County Club is here for all members and guests of this wonderful community and the Macleay Valley.
Thank you.

RETURNING OFFICERS REPORT of ELECTION:

Chairperson P Bryant handed the chair to Tony Norberry, the Returning Officer declared all Directors positions vacant.

Mr Norberry advised; 204 ballot papers issued. 8 informal votes, 196 valid votes. 1372 formal votes counted.

Results as follows:

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M Fenwick 173
G McKay 122
P Bryant 135
A Loveday 128
M Buesnel 96
P Wilson 153
K Hudson 174
AM Adams 108
S Pascoe 110
G Wettengel 106
M Baxter 67

Mr Norberry congratulated the following candidates: M Fenwick, G McKay, P Bryant, A Loveday, P Wilson, K Hudson and S Pascoe

Mr Norberry advised that all ballot papers shall be kept in club's safe for a period of one month and then destroyed.

Mr Norberry returned the chair to P Bryant.

P Bryant: Thank you Tony.

TO RECEIVE THE RETURNING OFFICERS REPORT OF THE ELECTION RESULTS: Moved I Mather and Seconded K Cox that the results be adopted by the meeting. Carried

BALLOT PAPERS: Moved: N Gray and Seconded H Lloyd the ballot papers be kept in the safe for one month and then destroyed. Carried.

P Bryant: Thank you to Bob Piper for your time on the Board, Congratulations to the successful candidates and thank you to others for taking the time and showing interest in standing for election of the Board.

GENERAL BUSINESS:

1. Pam Bryant: A maximum period of thirty (30) minutes shall be provided during the Annual General Meeting to allow Members to move resolutions which, if carried by the majority of the meeting, shall be a recommendation to the incoming Board.

I Pascoe: I would just like to let everyone know that the Greenkeeper has decided to move on after 13 years of service. He has done a wonderful job here. Where are we at with a new greenkeeper?

P Bryant: Graeme was offered a position at Kempsey Golf Club and decided to take it. We would like to wish him all the best. We are currently interviewing applicants for the position.

A Adams: I would like to congratulate the new board. Would the board consider changing the date of next years Annual General Meeting so it doesn't clash with the

1 RANKINE STREET CRESCENT HEAD NSW 2440

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email: entertainment@chcclub.com.au - Club General

email: secmanager@chcclub.com.au - Colan Ryan

Website: www.chcclub.com.au

Ladies Golf Open Day which has been on this weekend for the last 30 Years. There are ladies on the course that cannot be here today.

P Bryant: The Board will look into it next year.

M Baxter: In last years minutes Tony Norberry suggested changing the voting procedure. Can Tony spread any light on this for the meeting?

T Norberry: I suggested that a member doesn't have to vote for a total of seven candidates. A member could vote for only one, two, three, four, five six or seven candidates. This would mean that you didn't have to vote for someone you didn't want to vote for.

M Baxter: On the back of what you said, we have a membership over 2000, would you recommend postal voting as a standard procedure?

T Norberry: Some clubs do this. It is not in your constitution to do this. All clubs are different. It is at the discretion of the board. The board will do what they think is the best fit for your club.

I Mather: So, it can be done?

P Bryant: Recommend you put in writing to the board.

J Watts: I would like to thank the Secretary Manager and the Board. Everyone here should be proud of the Board and Management.

I Mather: The proposed building works. I agree in principle although I have reservations – a third of the proposed northerly extension will be added to an ageing building. The Office space and poker machine areas are increased but the cellar area has not been addressed. All your information is coming from one source. What methods are you using for acting on costings?

P Bryant: If you can put your concerns in a letter, we will forward you a reply as soon as possible. Nothing in writing has been received. The drawings are only a conceptual drawing at this stage. Any concerns you have please write to the board.

I Mather: I am happy to put in writing. I wasn't aware I had to.

P Bryant: The question you raise is very in depth. We would need to take on advice. There was an opportunity for you to do this. We have received nothing.

I Mather: Are there alternate proposals and what is the budget? The concepts are real and serious.

P Bryant: We are happy to oblige. Please forward a letter.

M Baxter: I applaud the club with \$28000 donated back to the community. Its wonderful. The club made over \$400K. I attended a Clubgrants meeting. All clubs put money in a pot to donate to worthy charities. I was disappointed that South West Rocks and Kempsey RSL donated money but the Crescent Head Country Club did not. It would be good if we donated money to this.

P Bryant: Previous years the club has donated.

C Ryan: Historically we have always donated more than is required of us. Usually around \$5000 to clubgrants. Donations per year are always around \$25000.

A decision was made by the board to donate \$5000 to the Crescent Head Surf club to help out with equipment. We wished to help out an organisation in our village. The money spent stays in the village. The reason for doing this is because organisations in Crescent Head would have little chance of obtaining funding elsewhere. Yes, the Club does its best to look after its own local community. (members applauded)

P Bryant: Any further general business?

I Mather: In addition, I would like to recommend the club install power battery backup. This would guarantee power when we have a blackout and would eliminate power surges affecting computers which I believe we suffers form at the minute.

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C Ryan: Batteries are a relatively new technology and are very expensive. It is over \$10K for a normal home. In time the price will decrease. It is something to look at in the future.

Protecting the club from power surges is a separate issue. As I understand the problem is that the club lies at the end of a run. If there is a drop in power, brownouts or spikes, we suffer from this. A battery system will not fix this problem.

I Mather: batteries take out shunts.

P Hayllar: Just to clarify for the meeting...as I understand the golf course is not going to change. The club has applied for a 21-year lease on the golf course. Moving forward, can you say again what rules there are with the land.

C Ryan: The club applied three years ago for a new lease. The current lease doesn't expire until 2023. The club has made improvements to the golf course over the years. We are waiting for a new lease through Kempsey Shire Council so we may make further improvements to the golf course. The club wishes to beautify the course, possible implement fairway watering – this could be done through water catchment or (with the help of Kempsey Shire Council) using the effluent that is currently pumped into the ocean which is piped through the golf course. The club is eager to make improvements to the golf course when provided with the security of a new lease.

We only have plans to improve the golf course.

D Walton: We constantly have people walking through the golf course. Is it possible to get a sign erected informing them that it is a golf course and to walk around?

P Bryant: The golf course land is a public reserve. We have to share with everybody.

M Baxter: The board considered Max Roche's idea for a putt putt golf course on the area of unused green.

C Ryan: Members only see successful grant applications. The club has applied for two grants in the past for Mini golf (Putt Putt golf) on the parcel of club land north of the bowling green and has been unsuccessful both times. The Boards executive met with Max and told Max that the Club actually had similar ideas (had applied for grants twice previously) and the club would again apply for a grant if an appropriate grant became available. There is an appropriate grant being made available shortly with letters to be sent out requesting support for it. The area will be children friendly with No alcohol (Max had alcohol in the area).

Grants can be hit and miss; the Club will be making application.

I Mather: We had issues with a matter previously. Directors need to exempt themselves from promotions like staff.

P Bryant: The matter has already been dealt with.

Thank you to the members for your ongoing support.

There being no further general business I will declare the meeting closed at 10.50am.

Drink tickets have been issued and food will be available shortly. Thankyou.

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CHAIRPERSONS REPORT 2019 – 2020

It is my pleasure to submit the Chairpersons Report for the year Ended 31st March 2020. Crescent Head Country Club (CHCC) has once again had a remarkably successful year returning a profit of \$502,099. The Clubs equity has increased to \$5,216,600 (2019: \$4,714,501).

I and fellow Board Members wish to thank wholeheartedly the huge efforts put in by Colan Ryan and Michael Baker. Together with their professionalism, knowledge, and expertise, they are leading Crescent Head Country Club toward a sustainable future, financial viability and improved amenities for Members and Guests.

2019 -2020 has indeed been a year where everything has been thrown at us all, drought, bushfires together with the continued smoke throughout 2019. This has tested us, health wise, both physically and mentally.

The Golf Course was really suffering through lack of watering, the greens and tees were the only ones to receive any water, due to weather conditions and water restrictions. This really highlighted the need to access a continual sustainable water source. Many of our Members were affected health wise and livelihoods severely impacted by the prolonged drought then the fires. A very traumatic event was the attempted armed robbery in October 2019. Those workers involved, were left traumatised with two suffering severe injuries; an event which they will never forget. Ongoing support is still being offered and acted upon.

The next and most testing for all, has been the Coronavirus which saw the governments forced closure of the Club industry, along with others, on 23/3/2020 one week before the end of the Clubs Financial year, last day of trading 22/3/20. This coming year 2020 -2021, financially, will be tough. The knowns and unknowns throughout the continued COVID-19 remains concerning and we have had to adjust to making decisions and face these challenges as they appear. We, the Board and Management will be utilising our experience and doing our utmost to move forward and do our best for the Club and its members.

Fortunately, the Club has been in a sound and solid position, more than some, to be able to deal with the effects of the COVID-19. This has been due to strong financial management; unlike many other Clubs who have been heavily reliant on credit. Prior to COVID-19 the Club had repaid the mortgage, from purchasing the Clubs land, in 2014 (borrowing \$825,000. at the time).

The Clubs management had to work tirelessly to adapt to the forced closure, with shutdown procedures implemented. Most of the staff were stood down which made a stressful time for all. After the closure, our forms of income were extremely limited.

The playing of Golf returned to 4-person permitted play on 15th May and the Club re-opened to 10 Customers (dining) on 22nd May. The Club re-opened with Bar and Gaming facilities 1st June 2020. The Club is a Covid-Safe Venue in line with NSW Government Health protocols (providing hand sanitiser, following strict social distancing, venue capacity limits and hygiene guidelines). The Club also ensured all Staff undertook additional training in cleaning and hygiene. The Club was closed for 10 weeks, this has been the longest closure for the Club in history since trading commenced 1958 (Established 1956). The Club prepared for the worst, a six-month closure, Board and Management made sure we would be in a strong position to re-open.

All costs and operations were reviewed as soon as the Club was shutdown. Cost cutting was made wherever possible whilst some costs remained unavoidable to the Club.

Club Management faced many challenges as Government announcements were forever changing, day in and day out. Announcements were being made within minutes of legislation, and in some

instances, Management had to prepare for rules when there was no knowledge of what the rules would look like.

We all hope that another lockdown does not occur, if it does, we will deal with it as best we can. The Board and Management are closely monitoring expenditure and some projects may be delayed as a result.

The Board approved some critical upgrades to the electrical distribution boards, air conditioning and roofing. The Board also made the decision to move the TAB to the back-lounge area. This will make the area more comfortable for members to enjoy a bet in a larger room with social distancing regulations enforced. Going forward, this will become a dining/sports lounge area. Gaming machines were moved and split into two areas which again allowed the following of government and health regulations.

The Club submitted a Development Application for Club renovations and extensions in early January 2020 and Kempsey Shire Council (Council) has requested some changes to the DA. The Club is working cohesively with Council on this in the hope of moving forward.

A \$100,000 grant application through the Stronger Country Communities Funds (SCCF) was successful, this will enable the start of groundworks for mini-golf and irrigation system. We wish to thank our State Minister, Hon. Melinda Pavey MP and the NSW State Government. Notification was received in April 2020 and this grant will appear in the Clubs 2020/2021 financial year.

Another \$1,311,325 Grant application was successful through the Better Building Regions Fund (BBRF), this will enable the go ahead of the mini golf; installation of a large underground storage tank for treated effluent and the irrigation of the Golf Course. We wish to thank our local Federal Minister for Cowper, Pat Conaghan MP and the Australian Federal Government. The notification for this was received in June 2020 and these monies will be in the Clubs 2020/2021 financial year (and possibly 2021/2022).

Other Grant applications are also in the system and we will be notified of the outcome in time. One being for the installation of a generator as part of the Clubs evacuation plan, which can be used in times of emergency for Crescent Head (transforming the Club into an efficient evacuation centre). Another is to upgrade the tennis court facility to an all-weather playing surface to increase accessibility and improve play.

The Club, together with the Board and Management, are committed to ensuring the sustainability of the running of the Club is met and is relevant to the needs of the Community, these projects certainly will help with achieving these goals and values. These projects have been conveyed to Members and would come as no surprise.

The Club has been a Silver Level Partner with the NSW Government in the Sustainability Advantage Program since 2013. CHCC is the only Business in the Macleay Valley to currently be at this level and we are only one of six Clubs in NSW. This emphasises the Clubs commitment to the environment and sustainable practises. The Club has been a leader in caring for the environment on the Mid-North Coast and State-wide in the Club Industry. The Club is now moving forward in a quest to achieve higher levels in the Sustainability Advantage Programme. All Members and the local Community should be proud of the Clubs achievements and forward thinking to reach these goals. People talk about helping the Environment, but there needs to be 'doers not talkers' and we are putting ourselves in the first category.

Other Clubs and businesses come to the CHCC to ask for help, assistance, and advice in how they can care for the local environment in their region. CHCC is now a brand which is widely respected for our sustainable practices. This can be no better demonstrated than by the massive improvements which will be undertaken on the Golf Course – a Community infrastructure project which will be beneficial

to the wider community. The Golf Course is the centrepiece of Crescent Head and we believe it should be cherished.

Members are aware that the lease of the golf course (& tennis courts) is due to expire in 2023. Council became the landlords (the Land Manager) in 2018 when the new Crown Lands Management Act 2016 came into force.

The Club maintains and operates the golf course at a significant financial loss each year. In the year ending 31 March 2020 the Tennis Courts and Golf Course returned a loss of \$127,701.93. Our Land Manager, Council, has indicated their intention is for a financial return for Council from the leased land, which includes an Annual Rental payment and Rates, based on the value of the land. Consequently, we are concerned with the cost implications that a new lease may bear. As the lessee, we are appealing to Council for a fair and reasonable rent considering the area operates at a loss to the Club already and is providing wider community benefits.

The entire process is complex, and members will be provided with a detailed report and further information at the AGM. A Draft Lease is currently sitting between the Clubs' Solicitors and Council. The Club is committed to caring for the golf course and requires a long-term lease for future planning and to justify capital expenditure.

The Club has continued to contribute donations and sponsorships over the past year to the value of \$155,586.53. The breakdown of this appears within the Annual Report. The Club has included the donations and sponsorship of the tennis courts (loss of \$13,583.55) and golf course (loss of \$114,118.38) so members can see the Clubs commitment in these areas. The total in other areas to the local community totalled \$27,884.60.

The Board would like to offer their condolences to those Members who have lost Family members and friends over the past year, they will be sorely missed. Condolences to Myee and the Baxter family, Jim served as Chairperson and is a life member and will be remembered for his passion for the Club.

The Board and myself would like to wholeheartedly thank the Management of the Club; Colan Ryan, Michael Baker, Michelle Simms and Renee McClintock ; Club Supervisors; dedicated Bar Staff for the commitment and professional service to the Club Members; Cleaning Staff and Maintenance Staff who do a wonderful job with pride ; Dean and Jesse for the great effort in keeping the Golf Course and Bowling Green in a great condition. A heartfelt thanks to our Contractors: Vick and Mei and their staff, and Justin, Malinda and their staff at Birdies, for their dedication in providing a wonderful service to the Club. I would also like to thank those members of the Sporting Clubs who put countless hours of their time to keep the Club and surrounds in tip top shape for all to enjoy. They do this with great pride.

Thank you to my fellow Board Members and Management for their dedication, support and professionalism in leading the Club forward, both financially and sustainably to enable the Club to continually be in the positive position it is in despite the adversities that has been thrown at us this year.

Members of the Board put in countless hours of volunteer time and effort to ensure Members and Guests have the Club to enjoy and socialise in. A massive thank you to you, the Members, who continually support and patronise the Club throughout the year.

May you all have a happy, healthy and prosperous 2020/2021.

Pamela Bryant,

Chairperson

Crescent Head Country Club Ltd

Financial Statements

For the Year Ended 31 March 2020

Crescent Head Country Club Ltd

Contents

For the Year Ended 31 March 2020

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Directors' Report

31 March 2020

The directors present their report on Crescent Head Country Club Ltd for the financial year ended 31 March 2020.

(a) General information

Information on directors

The names, qualifications, experience and special responsibilities of each person who has been a director during the year and to the date of this report are:

Pam Bryant	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Pam has been on the Board for 18 years. Pam was Vice-Chairperson for 12 years and has been Chairperson for the past 2 years.
Occupation	Supermarket owner (retired)
Mark Fenwick	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Mark has been on the Board for 16 years, he has been Vice-Chairperson for 2 years.
Occupation	Baker / Painter and decorator
Peter Wilson	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Peter has been on the Board for 5 years. He has been Treasurer for the past 2 years.
Occupation	Retail business owner (retired)
Alan Loveday	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Alan has been on the Board for 2 years.
Occupation	Business owner (retired)
Gordon Mckay	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Gordon has been on the Board for 2 years.
Occupation	Plant operator (retired)
Kerry Hudson	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Kerry has been on the Board for 2 years.
Occupation	Retired
Sue Pascoe	
Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Sue was appointed to the Board on 28th July 2019
Occupation	Community care officer

Crescent Head Country Club Ltd

Directors' Report

31 March 2020

(a) General information

Information on directors

Robert Piper

Qualifications

RSA, RCG, AMLCTF and Directors Training (Clubs NSW)

Experience

Robert was on the Board for 1 year, ceased on 28th July 2019

Occupation

Retired

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal activities

The principal activity of Crescent Head Country Club Ltd during the financial year was to supply facilities for the Club's members and their guests.

No significant changes in the nature of the Club's activity occurred during the financial year.

Short term objectives

The Club's short term objectives are to:

- Maintain and improve the quality of the club facilities
- Improve staff knowledge regarding appropriate customer contact
- Maintain a healthy work and club environment
- Work towards an environmentally sustainable business practice

Long term objectives

The Club's long term objectives are to:

- Promote and conduct such sports, games, amusements and entertainments, pastimes and recreations, indoor and outdoor for the community
- Maintain a strong relationship with members of the Club and their guests
- Strive for continuous improvements in its industry to ensure best outcomes for the Club
- Maintain strong Cashflow and Balance Sheet
- To construct, establish and maintain playing areas, amenities, and conveniences to accommodate the sporting needs of its members
- Maintain and improve important community infrastructure

Directors' Report

31 March 2020

(a) General information

Strategy for achieving the objectives

To achieve these objectives, the Club has adopted the following strategies:

- Aim to attract and retain quality staff, focusing on strong customer service
- Ongoing training in relevant areas of the industry and in health, hygiene and environment
- Strive to attract board members with relevant knowledge and understanding of the entity
- Attracting members who will utilise the Club to assist in providing strong Cashflow
- Utilise sustainable energy sources when viable to assist in maintaining environmentally friendly business practices.
- Updated Business Plan

Performance measures

The following measures are used within the Club to monitor performance:

- Gross profit margin
- Net Profit percentage
- Cashflow
- EBITARD or EBITDA

Members' guarantee

Crescent Head Country Club Ltd is a company limited by guarantee. In the event of, and for the purpose of winding up of the company, the amount capable of being called up from each member and any person or association who ceased to be a member in the year prior to the winding up, is limited to \$2 for members that are corporations and \$2 for all other members, subject to the provisions of the company's constitution.

At 31 March 2020 the collective liability of members was \$ 6,916 (2019: \$ 7,114).

Crescent Head Country Club Ltd

Directors' Report

31 March 2020

Meetings of directors

During the financial year, 14 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

	Directors' Meetings	
	Number eligible to attend	Number attended
Pam Bryant	14	14
Mark Fenwick	14	12
Peter Wilson	14	12
Alan Loveday	14	11
Gordon Mckay	14	13
Kerry Hudson	14	13
Sue Pascoe	8	3
Robert Piper	6	5

Auditor's independence declaration

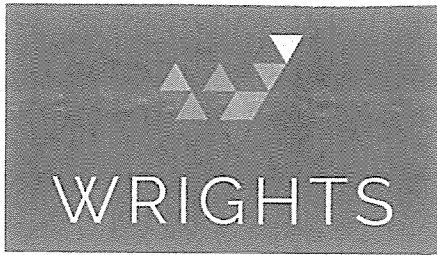
The auditor's independence declaration in accordance with section 307C of the *Corporations Act 2001* for the year ended 31 March 2020 has been received and can be found on page 5 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: PFBryant

Director: [Signature]

Dated this 15th day of July 2020



Advice for growth

PARTNERS

Anthony de Jager BCom CPA CA
Chris Garrett BBus CA
Dan Wade BCom CPA RCA
Affiliate CA ANZ

Crescent Head Country Club Ltd

Auditors Independence Declaration under Section 307C of the Corporations Act 2001 To the Board Crescent Head Country Club Ltd

I declare that, to the best of my knowledge and belief, during the year ended 31 March 2020, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Dan Wade
Partner
Wrights Chartered Accountants

Dated this 15th day of July 2020

Kempsey NSW 2440

Crescent Head Country Club Ltd

Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 31 March 2020

		2020	2019
	Note	\$	\$
Revenue - trading	5	4,256,279	4,467,949
Other income	5	749,444	536,235
Changes in inventories of finished goods and work in progress		(808,033)	(821,296)
Raw materials and consumables used		(94,757)	(89,877)
Employee benefits expense		(1,496,654)	(1,388,840)
Other operating expenses		(1,613,886)	(1,625,560)
Depreciation and amortisation expense		(476,466)	(632,933)
Finance costs		(13,633)	(27,420)
Grant expenditure		-	(1,223)
Gain on disposal of assets		(195)	-
Profit before income tax		502,099	417,035
Income tax expense		-	-
Profit from continuing operations		502,099	417,035
Profit for the year		502,099	417,035
Other comprehensive income, net of income tax			
Items that will not be reclassified subsequently to profit or loss			
Items that will be reclassified to profit or loss when specific conditions are met			
Total comprehensive income for the year		502,099	417,035

The Club has initially applied AASB 15 using the cumulative effect method and has not restated comparatives. The comparatives have been prepared using AASB 111, AASB 118 and related interpretations.

The accompanying notes form part of these financial statements.

Crescent Head Country Club Ltd

Statement of Financial Position

31 March 2020

	Note	2020 \$	2019 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	6	2,283,476	2,348,234
Trade and other receivables	7	9,076	17,910
Inventories	8	94,700	80,191
Other assets	9	37,744	28,357
TOTAL CURRENT ASSETS		2,424,996	2,474,692
NON-CURRENT ASSETS			
Investments		750	750
Property, plant and equipment	10	2,984,520	3,060,558
Intangible assets	11	592,000	592,000
TOTAL NON-CURRENT ASSETS		3,577,270	3,653,308
TOTAL ASSETS		6,002,266	6,128,000
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	12	349,659	392,457
Borrowings	13	10,161	498,268
Current tax liabilities	19	96,033	103,338
Short-term provisions	15	146,467	159,383
Income in Advance		156,769	240,745
TOTAL CURRENT LIABILITIES		759,089	1,394,191
NON-CURRENT LIABILITIES			
Borrowings	13	12,477	-
Long-term provisions	15	14,100	19,308
TOTAL NON-CURRENT LIABILITIES		26,577	19,308
TOTAL LIABILITIES		785,666	1,413,499
NET ASSETS		5,216,600	4,714,501
EQUITY			
Reserves		429,558	429,558
Retained earnings		4,787,042	4,284,943
TOTAL EQUITY		5,216,600	4,714,501

The accompanying notes form part of these financial statements.

Crescent Head Country Club Ltd

Statement of Changes in Equity
For the Year Ended 31 March 2020

2020

	Retained Earnings	Asset Revaluation Surplus	Total
Note	\$	\$	\$
Balance at 1 April 2019	4,284,943	429,558	4,714,501
Profit attributable to members of the parent entity	502,099	-	502,099
Balance at 31 March 2020	<u>4,787,042</u>	<u>429,558</u>	<u>5,216,600</u>

2019

	Retained Earnings	Asset Revaluation Surplus	Total
Note	\$	\$	\$
Balance at 1 April 2018	3,867,908	429,558	4,297,466
Profit attributable to members of the parent entity	417,035	-	417,035
Balance at 31 March 2019	<u>4,284,943</u>	<u>429,558</u>	<u>4,714,501</u>

The accompanying notes form part of these financial statements.

Crescent Head Country Club Ltd

Statement of Cash Flows
For the Year Ended 31 March 2020

	2020	2019
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	4,930,581	5,196,170
Payments to suppliers and employees	(4,106,138)	(3,803,902)
Finance costs	(13,633)	(27,420)
Net cash provided by/(used in) operating activities	<u>810,810</u>	<u>1,364,848</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property, plant and equipment	(435,498)	(396,314)
Disposals Trade-ins	35,070	7,742
Net cash used by investing activities	<u>(400,428)</u>	<u>(388,572)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Proceeds from borrowings	30,745	127,008
Repayment of borrowings	(505,885)	(329,310)
Net cash used by financing activities	<u>(475,140)</u>	<u>(202,302)</u>
Net increase/(decrease) in cash and cash equivalents held	(64,758)	773,974
Cash and cash equivalents at beginning of year	<u>2,348,234</u>	<u>1,574,260</u>
Cash and cash equivalents at end of financial year	<u>6</u> <u>2,283,476</u>	<u>2,348,234</u>

The accompanying notes form part of these financial statements.

Crescent Head Country Club Ltd

Notes to the Financial Statements

For the Year Ended 31 March 2020

The financial report covers Crescent Head Country Club Ltd as an individual entity. Crescent Head Country Club Ltd is a Company limited by guarantee, incorporated and domiciled in Australia.

The functional and presentation currency of Crescent Head Country Club Ltd is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards and the *Corporations Act 2001*.

Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

2 Change in Accounting Policy

Revenue from Contracts with Customers - Adoption of AASB 15

The Club has adopted AASB 15 *Revenue from Contracts with Customers* for the first time in the current year with a date of initial application of 1 April 2019.

The key changes to the Club's accounting policies and the impact on these financial statements from applying AASB 15 are described below.

The Club has applied AASB 15 using the cumulative effect method which means the comparative information has not been restated and continues to be reported under AASB 111, AASB 118 and related interpretations. All adjustments on adoption of AASB 15 have been taken to retained earnings at 1 April 2019.

3 Summary of Significant Accounting Policies

(a) Income Tax

No provision for income tax has been raised as the Club is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

(b) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the Club are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

Notes to the Financial Statements

For the Year Ended 31 March 2020

3 Summary of Significant Accounting Policies

(c) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Club and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Sale of goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Subscriptions

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Club expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

Statement of financial position balances relating to revenue recognition

Contract assets and liabilities

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or the before payment is due, the Club presents the contract as a contract asset, unless the Club's rights to that amount of consideration are unconditional, in which case the Club recognises a receivable.

When an amount of consideration is received from a customer prior to the entity transferring a good or service to the customer, the Club presents the contract as a contract liability.

Notes to the Financial Statements

For the Year Ended 31 March 2020

3 Summary of Significant Accounting Policies

(c) Revenue and other income

Other income

Other income is recognised on an accruals basis when the Club is entitled to it.

(d) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as either a tax asset or liability.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(e) Inventories

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the weighted average costs basis and is net of any rebates and discounts received. Net realisable value is estimated using the most reliable evidence available at the reporting date and inventory is written down through an obsolescence provision if necessary.

(f) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Land and buildings

Land and buildings are measured using the cost model.

Plant and equipment

Plant and equipment are measured using the cost model.

Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Club, commencing when the asset is ready for use.

Assets held under a finance lease and leasehold improvements are depreciated over the shorter of the term of the lease and the assets useful life.

Notes to the Financial Statements

For the Year Ended 31 March 2020

3 Summary of Significant Accounting Policies

(f) Property, Plant and Equipment

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Buildings	2.5-10%
Plant and Equipment	5-50%
Leased Plant and Equipment	10-25%
Furniture, Fixtures and Fittings	5-10%
Office Equipment	10-34%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

(g) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(h) Employee benefits

Provision is made for the Club's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits are presented as current liabilities in the statement of financial position if the Club does not have an unconditional right to defer settlement of the liability for at least 12 months after the reporting date regardless of the classification of the liability for measurement purposes under ASSB 119.

(i) Provisions

Provisions are recognised when the Club has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(j) Adoption of new and revised accounting standards

The Club has adopted all standards which became effective for the first time at 31 March 2020, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Club or refer to Note 2 for details of the changes due to standards adopted.

4 Critical Accounting Estimates and Judgments

The directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Notes to the Financial Statements
For the Year Ended 31 March 2020

4 Critical Accounting Estimates and Judgments

Key estimates - impairment of property, plant and equipment

The Club assesses impairment at the end of each reporting period by evaluating conditions specific to the Club that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

5 Revenue and Other Income

Revenue from continuing operations

	2020	2019
	\$	\$
Sales revenue		
- Bar and Poker Machines	4,088,627	4,313,917
	<u>4,088,627</u>	<u>4,313,917</u>
Other revenue		
- Member subscriptions	74,030	71,984
- Discounts Received	14,155	5,495
- Raffles Income	79,467	76,553
	<u>167,652</u>	<u>154,032</u>
Total Revenue	<u><u>4,256,279</u></u>	<u><u>4,467,949</u></u>
	2020	2019
	\$	\$
Other Income		
- Golf, Bowls & Tennis	177,513	136,460
- Commissions	213,229	208,098
- Volume Rebates	91,934	50,405
- Recoveries	121,469	-
- Sporting Fees and Incomes	97,231	102,273
- Grants Received	-	1,223
- Interest Received	3,501	5,898
- Other Income	44,567	31,878
	<u>749,444</u>	<u>536,235</u>
Total Revenue and Other Income	<u><u>5,005,723</u></u>	<u><u>5,004,184</u></u>

Crescent Head Country Club Ltd

Notes to the Financial Statements

For the Year Ended 31 March 2020

6 Cash and cash equivalents

	2020	2019
	\$	\$
Cash at bank and in hand	2,283,476	2,348,234
Total cash and cash equivalents	2,283,476	2,348,234

7 Trade and other receivables

	2020	2019
	\$	\$
CURRENT		
Trade receivables	9,076	17,910
Total current trade and other receivables	9,076	17,910

(a) Impairment of receivables

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

8 Inventories

	2020	2019
	\$	\$
CURRENT		
At cost:		
Inventories	94,700	80,191
Total inventories	94,700	80,191

9 Other non-financial assets

	2020	2019
	\$	\$
CURRENT		
Prepayments	37,744	28,357
Total other non-financial assets	37,744	28,357

Notes to the Financial Statements
For the Year Ended 31 March 2020

10 Property, plant and equipment

	2020	2019
	\$	\$
LAND AND BUILDINGS		
Freehold land		
At cost	788,915	788,915
Total Land	<u>788,915</u>	<u>788,915</u>
Buildings		
At cost	2,192,499	2,114,812
Accumulated depreciation	(1,076,436)	(994,396)
Total buildings	<u>1,116,063</u>	<u>1,120,416</u>
Total land and buildings	<u>1,904,978</u>	<u>1,909,331</u>
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	3,072,469	2,891,140
Capitalised leased assets	102,936	102,936
Accumulated depreciation	(2,395,653)	(2,127,008)
Total plant and equipment	<u>779,752</u>	<u>867,068</u>
Furniture, fixtures and fittings		
At cost	533,588	567,249
Accumulated depreciation	(414,693)	(416,844)
Total furniture, fixtures and fittings	<u>118,895</u>	<u>150,405</u>
Motor vehicles		
At cost	57,330	50,850
Accumulated depreciation	(6,873)	(19,468)
Total motor vehicles	<u>50,457</u>	<u>31,382</u>
Office equipment		
At cost	135,167	93,164
Accumulated depreciation	(59,939)	(52,118)
Total office equipment	<u>75,228</u>	<u>41,046</u>
Other property, plant and equipment		
At cost	112,413	111,193
Accumulated depreciation	(57,203)	(49,867)
Total other property, plant and equipment	<u>55,210</u>	<u>61,326</u>
Total plant and equipment	<u>1,079,542</u>	<u>1,151,227</u>
Total property, plant and equipment	<u>2,984,520</u>	<u>3,060,558</u>

Crescent Head Country Club Ltd

Notes to the Financial Statements
For the Year Ended 31 March 2020

10 Property, plant and equipment

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land \$	Buildings \$	Plant and Equipment \$	Furniture, Fixtures and Fittings \$
Year ended 31 March 2020				
Balance at the beginning of year	788,915	1,120,416	867,068	150,405
Additions	-	77,687	239,310	11,201
Disposals / write offs	-	-	(929)	(4,776)
Depreciation expense	-	(82,040)	(325,697)	(37,935)
Balance at the end of the year	788,915	1,116,063	779,752	118,895

	Motor Vehicles \$	Office Equipment \$	Other Property, Plant and Equipment \$	Total \$
Year ended 31 March 2020				
Balance at the beginning of year	31,382	41,046	61,326	3,060,558
Additions	57,330	48,748	1,220	435,496
Disposals / write offs	(31,104)	-	-	(36,809)
Depreciation expense	(7,151)	(14,566)	(7,336)	(474,725)
Balance at the end of the year	50,457	75,228	55,210	2,984,520

The Board acknowledges that all properties, with the exception of Lot 226, DP 754441, are core properties under the definition of section 42J of the Registered Clubs Act.

11 Intangible Assets

	2020 \$	2019 \$
Licenses		
Cost	592,000	592,000
Total Intangibles	592,000	592,000

Notes to the Financial Statements

For the Year Ended 31 March 2020

The 2020 valuation was performed by the Directors. Valuations were made on the basis of open market value in an arms length transaction based on similar characteristics. The Directors felt that due to current economic environment no change to the value of the Club's intangible assets was required

12 Trade and other payables

	2020	2019
Note	\$	\$
Current		
Trade payables	107,377	206,818
Sundry payables	12,440	7,616
Other accrued payables	229,842	178,023
	<u>349,659</u>	<u>392,457</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

13 Borrowings

	2020	2019
	\$	\$
CURRENT		
Secured liabilities:		
Lease liability secured	10,161	64,859
Bank loans	-	433,409
Total current borrowings	<u>10,161</u>	<u>498,268</u>
	2020	2019
	\$	\$
NON-CURRENT		
Secured liabilities:		
Lease liability secured	12,477	-
Total non-current borrowings	<u>12,477</u>	<u>-</u>
Total borrowings	<u>22,638</u>	<u>498,268</u>

The Club's loan with the Commonwealth Bank of Australia has been repaid in full during the year.

Leased liabilities are secured by the underlying leased assets.

(a) Defaults and breaches

During the current and prior year, there were no defaults or breaches on any of the loans.

Crescent Head Country Club Ltd

Notes to the Financial Statements

For the Year Ended 31 March 2020

14 Income in Advance

	2020	2019
	\$	\$
Rebates received in advance	109,671	193,417
Subs in advance	47,098	47,328
Total income in advance	156,769	240,745

15 Employee Benefits

	2020	2019
	\$	\$
Current liabilities		
Short-term provisions	146,467	159,383
Total short-term employee benefits	146,467	159,383
	2020	2019
	\$	\$
Non-current liabilities		
Long-term provisions	14,100	19,308
Total long-term employee benefits	14,100	19,308

16 Leasing Commitments

(a) Finance leases

Finance leases are in place for non current assets (Poker Machines, Equipment & Vehicles) and normally have a term between 1 and 3 years.

(b) Operating leases

An operating lease is in place for land on which the golf course and tennis course sits, which is due to expire in 2023. Council are the new Landlords/Land Managers of the golf reserve (encompassing the tennis courts). Council has indicated their intention is for a financial return from the leased land, which includes an Annual Rental payment and Rates, based on the value of the land. At time of reporting a new lease has not been finalised or entered into.

17 Financial Risk Management

The Club is exposed to a variety of financial risks through its use of financial instruments.

The Club's overall risk management plan seeks to minimise potential adverse effects due to the unpredictability of financial markets.

The most significant financial risks to which the Club is exposed to are described below:

Specific risks

- Liquidity risk
- Credit risk

Notes to the Financial Statements

For the Year Ended 31 March 2020

17 Financial Risk Management

- Market risk - currency risk, interest rate risk and price risk

Financial instruments used

The principal categories of financial instrument used by the Club are:

- Trade receivables
- Cash at bank
- Trade and other payables

Liquidity risk

Liquidity risk arises from the Club's management of working capital and the finance charges and principal repayments on its debt instruments. It is the risk that the Club will encounter difficulty in meeting its financial obligations as they fall due.

The Club's policy is to ensure that it will always have sufficient cash to allow it to meet its liabilities as and when they fall due. The Club maintains cash and marketable securities to meet its liquidity requirements for up to 30-day periods. Funding for long-term liquidity needs is additionally secured by an adequate amount of committed credit facilities and the ability to sell long-term financial assets.

The Club manages its liquidity needs by carefully monitoring scheduled debt servicing payments for long-term financial liabilities as well as cash-outflows due in day-to-day business.

Liquidity needs are monitored in various time bands, on a day-to-day and week-to-week basis, as well as on the basis of a rolling 30-day projection. Long-term liquidity needs for a 180-day and a 360-day period are identified monthly.

At the reporting date, these reports indicate that the Club expected to have sufficient liquid resources to meet its obligations under all reasonably expected circumstances and will not need to draw down any of the financing facilities.

Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Club.

Credit risk arises from cash and cash equivalents, derivative financial instruments and deposits with banks and financial institutions, as well as credit exposure to wholesale and retail customers, including outstanding receivables and committed transactions.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

Notes to the Financial Statements

For the Year Ended 31 March 2020

17 Financial Risk Management

(i) Interest rate risk

The Club is exposed to interest rate risk as funds are borrowed at floating and fixed rates. Borrowings issued at fixed rates expose the Club to fair value interest rate risk.

The Club's policy is to minimise interest rate cash flow risk exposures on long-term financing. Longer-term borrowings are therefore usually at fixed rates. At the reporting date, the Club is exposed to changes in market interest rates through its bank borrowings, which are subject to variable interest rates.

18 Members' Guarantee

The Club is incorporated under the *Corporations Act 2001* and is a Club limited by guarantee. If the Club is wound up, the constitution states that each member is required to contribute a maximum of \$2 each towards meeting any outstandings and obligations of the Club. At 31 March 2020 the number of members was 3,458 (2019: 3,557).

19 Tax assets and liabilities

	2020	2019
	\$	\$
PAYG Withholding	25,359	22,460
GST payable	70,674	80,878
Total current tax liabilities	96,033	103,338

20 Key Management Personnel Disclosures

The totals of remuneration paid to the key management personnel of Crescent Head Country Club Ltd during the year are as follows:

The total remuneration paid to key management personnel of the Club is \$ 293,215 (2019: \$ 245,748).

Notes to the Financial Statements

For the Year Ended 31 March 2020

21 Contingencies

In the opinion of the Directors, the Club did not have any contingent liabilities at 31 March 2020 (31 March 2019: None).

22 Related Parties

The Club has determined that no related party transactions occurred during the year.

23 Events Occurring After the Reporting Date

The financial report was authorised for issue on 15 July 2020 by the board of directors.

COVID-19

The Club has been subject to the trading restrictions imposed by both the Federal and State Governments during the COVID-19 pandemic. The Club was forced to close its doors on the 23rd of March 2020 and the full effects of the conditions imposed may not be realised until the 2020-21 financial year.

We note that the Club was able to trade on a limited basis during this period, and subsequent to year end, has reopened with revenues in line with corresponding periods from prior years and cashflow has been maintained, however if any further restrictions were to be put in place, it may adversely impact the Club's future profitability.

No other matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Club, the results of those operations, or the state of affairs of the Club in future financial years.

24 Statutory Information

The registered office and principal place of business of the company is:

Crescent Head Country Club Ltd
1 Rankine St,
Crescent Head NSW 2440

Notes to the Financial Statements
For the Year Ended 31 March 2020

25 Other Information



Serving the Community!!

Donations/Sponsorship

2019/2020 Financial Year (1/4/2019 to 31/3/2020)

Anzac Day & Vietnam Vets	\$2,232.90
Blaze Aid	\$ 200.00
Bushfire Appeal	\$ 300.00
Crescent Head Lion's Club	\$ 122.50
Crescent Head Malibu Club	\$2,000.00
Crescent Head Men's Bowling Club	\$6,450.00
Crescent Head Netball Club	\$ 500.00
Crescent Head Pointers Swim Club	\$ 100.00
Crescent Head Primary School	\$1,650.00
Crescent Head Rugby Sevens	\$1,500.00
Crescent Head Rural Bushfire Brigade	\$1,124.00
Kempsey Crescent Head Surf Lifesaving	\$5,000.00
KSC Graffiti Blasters	\$ 200.00
Ladies Lilli Pilli	\$ 100.00
Macleay Valley Diabetes	\$ 100.00
Need for Feed	\$ 100.00
Reading with Seniors	\$ 96.90
Senior Citizens	\$1,408.30
Team Rubicon (Bushfire Appeal)	\$2,000.00
Zylas Bunting (Motorbike Racing)	\$2,600.00
6 to 6 Swim	\$ 100.00
Total Other Donations	\$ 27,884.60
Golf	\$114,118.38
Tennis	\$ 13,583.55
Total Donations	\$155,586.53

Notes:

1. \$8,000 was donated to Malibu Club, \$6,000 was refunded in April 2020 due to event cancellation so \$2,000 shown above.
2. \$3,000 Lions Need for Feed and \$1,000 CWA from 2018/2019 financial year, not shown above.
3. \$4,853 forwarded to Blaze Aid on behalf of fundraising event (members & guests), not shown above.
4. As at 31 March 2020 \$1,850 is held and still to be dispersed for Drought Relief.

Notes to the Financial Statements

For the Year Ended 31 March 2020

25 Other Information

List of Past Presidents

1956	K.J Brenton	1965	T.A Miles
1957	K.J Brenton	1966	N.H Young
1958	K.J Brenton	1967	N.H Young
1959	K.J Brenton	1968	K.W Faulkner
1960	K.J Brenton	1969	K.W Faulkner (pt)
1961	W. Harvey	1969	K.J Brenton (pt)
1962	W. Harvey	1970	K.J Brenton
1963	W. Harvey	1971	K.J Brenton
1964	T.A Miles	1972	K.J Brenton (pt)

Incorporated on 12th October 1972

1972	K.J Brenton (pt)	1991	G.C Barsby	2009	J. Patterson
1973	K.J Brenton	1992	G.C Barsby	2010	J. Patterson
1974	K.J Brenton	1993	G.C Barsby	2011	J. Patterson
1975	L.L Boardman D.F.M	1994	G.W Selkirk	2012	J. Patterson
1976	L.L Boardman D.F.M	1995	G.W Selkirk(pt)	2013	J. Patterson
1977	L.L Boardman D.F.M		G.C Barsby(pt)	2014	J. Patterson
1978	L.L Boardman D.F.M	1996	G.C Barsby	2015	J. Patterson
1979	J.A Weingarh	1997	G.C Barsby	2016	J. Patterson
1980	F. Emmett	1998	G.C Barsby	2017	J. Patterson
1981	F. Emmett	1999	G.C Barsby		P. Bryant(pt)
1982	T.G Lyttle	2000	G. Ball	2018	P. Bryant
1983	T.G Lyttle	2001	G. Ball	2019	P. Bryant
1984	P.W Harvey	2002	J.F Baxter		
1985	P.W Harvey	2003	J.F Baxter		
1986	P.W Harvey	2004	J.F Baxter		
1987	P.W Harvey	2005	J.F Baxter		
1988	P.W Harvey	2006	J. Patterson		
1989	P.K Shaw	2007	J. Patterson		
1990	P.K Shaw	2008	J. Patterson		

List of Honorary Life Members

1973	K.J Brenton (dec)	1991	G.C Barsby (dec)	2015	J. Baxter (dec)
1974	K.R.M Stretch (dec)	1995	T. Errey (dec)	2016	J. Patterson (dec)
1975	L.L Boardman (dec)	1997	W. Harvey (dec)	2017	P. Bryant
1985	T.G Lyttle (dec)	2014	R. Curnow (dec)	2018	M. Fenwick

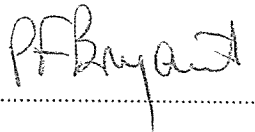
Crescent Head Country Club Ltd

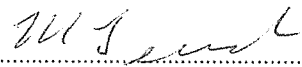
Directors' Declaration

The directors of the Club declare that:

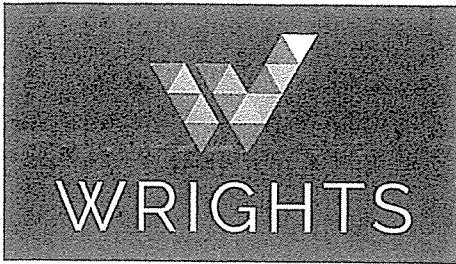
- 1. The financial statements and notes, as set out on pages 7 to 24, are in accordance with the *Corporations Act 2001* and:
 - a. comply with Australian Accounting Standards - Reduced Disclosure Requirements; and
 - b. give a true and fair view of the financial position as at 31 March 2020 and of the performance for the year ended on that date of the Club.
- 2. In the directors' opinion, there are reasonable grounds to believe that the Club will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director 

Director 

Dated this 15th day of July 2020



Advice for growth

PARTNERS
Anthony de Jager BCom CPA CA
Chris Garrett BBus CA
Dan Wade BCom CPA RCA
Affiliate CA ANZ

Crescent Head Country Club Ltd

Independent Audit Report to the members of Crescent Head Country Club Ltd

Report on the Audit of the Financial Report

Opinion

I have audited the financial report of Crescent Head Country Club Ltd (the Club), which comprises the statement of financial position as at 31 March 2020, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In my opinion, the accompanying financial report of the Club is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the Club's financial position as at 31 March 2020 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards - Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

Basis for Opinion

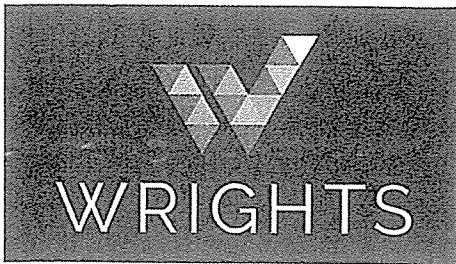
I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Club in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Club, would be in the same terms if given to the directors as at the time of this auditor's report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Directors for the Financial Report

The directors of the Club are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.



Advice for growth

PARTNERS
Anthony de Jager BCom CPA CA
Chris Garrett BBus CA
Dan Wade BCom CPA RCA
Affiliate CA ANZ

Crescent Head Country Club Ltd

Independent Audit Report to the members of Crescent Head Country Club Ltd

In preparing the financial report, the directors are responsible for assessing the Club's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Club or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

Wrights Chartered Accountants

Dan Wade
Partner

Kempsey NSW 2440

Dated this 15th day of July 2020