



24 June 2019

## **NOTICE TO ALL MEMBERS**

Dear Member,

The **Annual General Meeting** of the Crescent Head Country Club Limited (“the Club”) will be held on **Sunday 28<sup>th</sup> July 2019, 10.00am**, at the Club premises 1 Rankine Street Crescent Head.

Those entitled to attend the Annual General Meeting are those financial members in the categories of **Life, Ordinary and Pensioner** members. Admission to the meeting will be on production of the member’s current Club membership card.

**Nominations** for the 2019 – 2020 Board of Directors commences on **Monday 24<sup>th</sup> June**, at 11.00am.

Nomination forms are available from the Secretary Manager or front reception and must be delivered to the Secretary Manager no later than **6.00pm Friday 12<sup>th</sup> July 2019**. (Nominees are requested to make themselves available for a photo; so all nominees can be displayed and be easily identified for members voting).

**Mandatory Director Training:** The NSW Government has introduced Mandatory Director Training; *Registered Clubs Amendment (Training) Regulation 2013*. Members considering becoming a Club Director should be aware of their responsibilities in regard to corporate governance, ongoing training and education.

### **Election of Directors – Method of Voting**

Ordinary Members only are eligible to vote. Ballot papers are obtainable at the Club for personal voting from **Monday 15<sup>th</sup> July 2019**. Members who are unable for any reason to attend the Club may apply in writing for a postal vote. The ballot will close at **4.00pm on Saturday, 27<sup>th</sup> July 2019**.

### **Annual Report**

The Club’s Annual Report for the year ended 31 March 2019 will be accessible from the Crescent Head Country Club Ltd’s web site [www.chcclub.com.au](http://www.chcclub.com.au) no later than 3rd July 2019.

Members still have the option of receiving the annual report in hard copy, but should notify the Club before 3<sup>rd</sup> July 2019 so we can provide it to you by either:

Email – [accounts@chcclub.com.au](mailto:accounts@chcclub.com.au) OR **Phone – 02 6566 0268** for mailing

For information regarding the Agenda, Ordinary Resolutions and Resolution recommended by the Board, please see over.

Yours sincerely,

Michael Baker  
**Acting Secretary Manager**

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**NOTICE IS HEREBY GIVEN that the Annual General Meeting of Club Members (including Honorary Life and Foundation Life Members) of the Club will be held in the Clubrooms, on Sunday, 28<sup>th</sup> July, 2019 at 10.00am for the purpose of transacting the following business:**

1. To confirm the Minutes of the Annual General Meeting held on 29th July 2018.
2. To receive and consider the report from the Board of Directors for the year ended 31<sup>st</sup> March, 2019.
3. To receive and consider the Financial Reports for the year ended 31<sup>st</sup> March, 2019.
4. To receive and consider the report of the Auditors.
5. To consider an ordinary resolution that members approve and agree to reasonable expenditure by the Club for director related expenditure as provided for by the Registered Clubs Act.
6. To consider an ordinary resolution that members approve and agree to reasonable expenditure by the Club for professional development and education of directors until the next Annual General Meeting.
- 7.

### **NOTICE OF RESOLUTIONS**

Members will be asked to consider and, if thought fit, pass the following Special Resolutions:

#### **SPECIAL RESOLUTION 1**

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by:

- Deleting rule 24 and inserting instead the following new rule 24:  
"24 (a) *Subject to rule 55, all Life Members and financial Club Members shall be entitled to attend general meetings and vote on any matter (including special resolutions), vote for the election of the Board and are entitled to be nominated for, elected to and hold office on the Board.*  
(b) *Subject to the Registered Clubs Act or any other law, Junior Members and Social Members shall not be entitled to attend or vote at general meetings and are not entitled to be nominated for, elected to or hold office on the Board."*
- Deleting rule 55 and inserting instead the following new rule 55:  
"55 (a) *No member is eligible to be nominated for, elected to or hold office on the Board unless the member resides permanently within the Shire of Kempsey.*  
(b) *A member is ineligible to be nominated for election or appointment to the Board if the member:*
  - (i) *becomes a Full Member after the 2019 Annual General Meeting and has not been a Full Member for at least 2 consecutive years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board, provided that this Full membership qualification period shall not apply:*

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- (A) to a member appointed by the Board pursuant to rule 60B; or
- (B) if there are insufficient nominations of members who hold this qualification (in which case those members who do not meet the qualification may be nominated for election or appointment to the Board);
- (ii) has been cited to appear before the Board or the Board's duly constituted disciplinary committee on any charge and has been found guilty of that charge within the period of 5 years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board;
- (ii) is a former employee of the Club whose employment:
  - (A) was terminated by the Club for misconduct within the period of 5 years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board; or
  - (B) was terminated for any reason other than for misconduct within the period of 2 years immediately prior to the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board."

### **Explanatory notes regarding Special Resolution 1**

#### *Voting rights – rule 24*

1. If Special Resolution 1 is passed, rule 24 will be clearer as to voting and Board eligibility rights. For example, rule 24 will make it clear that Social Members do not have any voting rights. The Registered Clubs Act also allows any Full Member (regardless of voting rights under a club's constitution) to vote on certain matters, such as amalgamations and members' declarations concerning core property, hence the reference to the requirements of the Registered Clubs Act in the proposed new rule.

#### *Board eligibility – rule 55*

2. If Special Resolution 1 is passed, a member will not be eligible to be nominated to the Board if:
  - (a) they became Full Members (i.e. any Ordinary class of membership or Life membership) after the 2019 Annual General Meeting and have not been Full Members for at least 2 consecutive years before the date determined for the relevant Annual General Meeting for election of the Board or declaration of the election of the Board (but see below regarding exceptions to the qualification period); or
  - (b) they have been found guilty in respect of a disciplinary charge in the 5 years immediately prior to the relevant Annual General Meeting for election of the Board or declaration of the election of the Board; or
  - (c) they are a former employee whose employment was terminated for misconduct in the 5 years before the date of the relevant Annual General Meeting for election of the Board or declaration of the election of the Board; or
  - (d) they are a former employee whose employment was terminated for any reason other than for misconduct in the 2 years before the date of the relevant Annual General Meeting for election of the Board or declaration of the election of the Board.

The following exceptions apply to the proposed qualification period for nomination for election or appointment to the Board:

- (e) Board appointments of directors under rule 60B, in order to ensure the Board can appoint nominees with particular skills or expertise, particularly if there is a project being undertaken by the Club which requires a candidate with requisite skills or expertise;

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- (f) if there are insufficient nominations for election or appointment to the Board, as a fail-safe to ensure Board positions can be filled; and
- (g) existing Full Members are unaffected by the proposed qualification period as it will only apply to new members who join the Club after the 2019 Annual General Meeting.

These new requirements are contained in proposed new rule 55(b).

3. The requirement in new rule 55(a) for a member to permanently reside in the Shire of Kempsey to qualify to hold office on the Board is an existing qualification requirement contained in existing rule 55 of the Club's Constitution.
4. The change to rule 55 is considered by the Board to be appropriate to ensure:
  - (a) Board members have a minimum connection to the Club, subject to the limited exceptions referred to above;
  - (b) independence of the Board from management;
  - (c) members who stand for election do not have a history of guilty disciplinary findings against them for at least 5 years and in order to promote the reputation and standing of the Club's Board.

## SPECIAL RESOLUTION 2

"That the Constitution of Crescent Head Country Club Limited (**Club**) is amended by:

- In rule 2(a), deleting the definition "annual report" and replacing it with the following new definition:  
*"Annual Report" means the financial report, directors' report and auditor's report referred to in section 317 of the Act."*
- In the definition of "Gaming Machines act" in rule 2(a), replacing the word "act" with the word "Act" at the end of the definition, so that it will read as follows:  
*"Gaming Machines Act" means the Gaming Machines Act 2001 (as amended) and any regulation made under that Act."*
- In the definition "ordinary resolution" in rule 2(a), adding the words "of the votes cast" after the words "(50% plus one)" so that the definition will read as follows:  
*"ordinary resolution" means a resolution that may be passed by a simple majority (50% plus one) of the votes cast at a general meeting of members."*
- In the definition of "written" and "in writing" in rule 2(a), deleting the second sentence so that the definition will read as follows:  
*"written" and "in writing" include printing, typing, lithography, electronic communication and other modes of representing or reproducing words in visible form in the English language.*
- In rule 2(b), deleting the definition of "financial member" in rule 2(b) and replacing it with the following new definition of "financial member":  
*"(b) "financial member", and the term "financial" when referring to a member, means a member who has paid the annual subscription or any part thereof, or any other money owed by the member to the Club, by the due date prescribed by the Board."*
- Deleting rule 9(d) and inserting instead the following new rule 9(d):  
*"(d) All members hereby acknowledge and accept that the Board has the power from time to time to organise and enforce the exclusion from the Club's premises of any member or other person (either with or without that member's or person's agreement) in accordance with:*
  - (i) the Club's responsible service of alcohol policy (as adopted and amended by the Board from time to time); or*
  - (ii) the Club's responsible service of gaming policy (as adopted and amended by the Board from time to time)."*
- In rule 9A, deleting the word "notwithstanding" and replacing it with the words "subject to", so that rule 9A will read as follows:  
*"9A. The Club must not dispose of any core property of the Club unless:*
  - (a) the property has been valued by a qualified valuer; and*

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- (b) *the disposal has been approved at a general meeting of the Ordinary Members of the Club at which a majority of the votes cast supported the approval; and*
- (c) *any sale is by way of public auction or open tender conducted by an independent real estate agent or auctioneer,*  
*subject to any exceptions created by regulations created under the Registered Clubs Act."*
- Deleting rule 30(f) and renumbering rule 30(g) as 30(f).
- Deleting rule 35(c) and inserting instead the following new rule 35(c):  
"*(c) A Temporary Member may only introduce a guest who is under the age of eighteen (18) in accordance with rule 35(g).*"
- Deleting rule 77A and inserting instead the following new rule 77A:  
"*77A. Members of the Board and top executives are required to declare in accordance with the requirements of the Registered Clubs Act any gift or remuneration (including any fee for service) received from an affiliated body of the Club (i.e. from a related body corporate of the Club as defined in the Act), or any other body, if the value of the gift or remuneration exceeds the amount prescribed from time to time under the Registered Clubs Regulation 2015 (NSW).*"
- Deleting rule 77E and inserting instead the following new rule 77E:  
"*77E. A Director or top executive must disclose any personal or financial interest in a hotel situated within 40 kilometres of the Club's premises in accordance with the requirements of the Registered Clubs Act.*"
- In rule 79(b) deleting the words and brackets "(which may include the failing to complete training for directors)" at the end of the rule, so that rule 79(b) will read as follows:  
"*(b) becomes prohibited from being a member of the Board by reason of any order made under the Act, the Registered Clubs Act or the Liquor Act;*"
- Replacing the full stop at the end of rule 79(j) with a semi-colon and adding the word "or" after the semi-colon, and adding the following new rule 79(k) after rule 79(j):  
"*(k) fails to complete any training for a registered club director that the person is required to complete, within the prescribed period, pursuant to the Registered Clubs Act (provided that this Rule 79(k) shall not apply to any Director who is exempt from completing such training under the Registered Clubs Act.*"
- Deleting rule 84(c) and inserting instead the following new rule 84(c):  
"*(c) To receive and consider the Annual Report.*"
- Deleting rule 96B(c) and renumbering rules 96B(d) and 96B(e) respectively as 96B(c) and 96B(d).
- Adding new rule 100(d) after rule 100(c):  
"*(d) Nothing in this rule 100 limits the ways in which the Club may execute a document.*"
- Deleting rule 103 and inserting instead the following new rule 103:  
"*103 (a) Every person who is or was an Officer of the Club may if the Board so determines be indemnified, to the maximum extent permitted by law, out of the property of the Club against any liability (other than a liability for legal costs) to another person incurred as such an officer except:*  
*(i) in relation to a liability owed to the Club or a related body corporate; or*  
*(ii) in relation to a liability for a pecuniary penalty order under Section 1317G of the Act or a compensation order under Section 1317H of the Act; or*  
*(iii) in relation to a liability that is owed to someone other than the Club or a related body corporate and did not arise out of conduct in good faith.*  
*(b) Every person who is or was an officer of the Club may if the Board so determines be indemnified, to the maximum extent permitted by law, out of*

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*the property of the Club against any legal costs incurred as such an officer except:*

- (i) in defending or resisting proceedings in which the person is found to have a liability for which the person could not be indemnified under Section 199A(2) of the Act; or*
  - (ii) in defending or resisting criminal proceedings in which the person is found guilty; or*
  - (iii) in defending or resisting proceedings brought by the Australian Securities and Investments Commission or a liquidator for a court order if the grounds for making the order are found by the Court to have been established; or*
  - (iv) in connection with proceedings for relief to the person under the Act in which the Court denies the relief.*
- (c) The Club may pay a premium for a contract insuring a person who is or was an officer of the Club against a liability (other than one for legal costs) arising out of that person's conduct as such an officer except:*
- (i) in relation to conduct involving a wilful breach of duty in relation to the Club; or*
  - (ii) in relation to a contravention of Sections 182 or 183 of the Act."*

- In rule 104(b), adding the word "eligible" before "members" and replacing the words "entitled to vote" with the words "and voting" so that rule 104(b) will read as follows:  
*"The majority required for passing of a special resolution relating to such alterations or amendments of the Constitution shall be seventy-five per cent (75%) of eligible members present and voting at the said meeting."*

#### **Explanatory notes regarding Special Resolution 2**

1. Special Resolution 2 largely deals with legislative updates to the Constitution, removes inconsistencies and corrects errors. More detailed explanations for various rules are contained below.

##### *Annual reporting – rules 2(a), 84(c) and 96B(c)*

2. The Club is a public company limited by guarantee. Public companies limited by guarantee are no longer able to provide "concise reports". Annual directors' reports, financial reports and auditor's reports are covered by the *Corporations Act 2001* (Cth) (**Corporations Act**). The change to the definition of "annual report" in rule 2(a) and rule 84(c) is to ensure consistency with the requirements of the Corporations Act.
3. The current references in rule 2(a) and 96B(c) to the annual report include references to the obsolete concise report. Also, both rules 2(a) and 84(c) refer to annual reports in accordance with the *Registered Clubs Act 1976* (NSW) (**Registered Clubs Act**). The Registered Clubs Act does not deal with financial reports tabled at the annual general meeting as these are dealt with by the Corporations Act.

##### *Ordinary resolutions – rule 2(a)*

4. The current definition of "ordinary resolution" in rule 2(a) indicates that such a resolution is passed by a majority of members present at a general meeting. The effect of this is that abstentions are counted.
5. Although the Corporations Act does not define ordinary resolutions, these resolutions are normally passed by a simple majority of votes cast, meaning abstentions are not counted for or against the resolution.
6. The proposed change to rule 2(a) will defined ordinary resolutions in accordance with usual company practice so that only for and against votes are counted when determining a simple majority, and abstentions are not counted.

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*Written notifications – rule 2(a)*

7. The second sentence in the definition of "written" and "in writing" is not necessary. Rules 101 to 102B deal with the manner in which members may receive written notices from the Club.
8. If a member elects to receive electronic notices from the Club, rules 101 to 102B adequately deal with when notice is deemed to be received and are consistent with the Corporations Act provisions regarding notices to members.

*Financial membership – rule 2(b)*

9. The current definition of financial membership refers to payment of subscriptions in advance. Although rule 42 allows for payment of subscriptions in advance, if a subscription is paid late (as may be permitted by the Board), the member will upon payment, become a financial member.
10. Therefore, the criteria for determining whether a member is financial is actual payment of the subscription (whether the payment is received when due or post due).

*Responsible conduct of gambling and responsible service of alcohol policies – rule 9(d)*

11. The proposed new rule 9(d) specifically allows the Board to enforce the Club's responsible service of alcohol and responsible conduct of gambling policies. Existing rule 9(d) only deals with liquor harm minimisation and should be updated to accord with the Club's responsibilities under the *Gaming Machines Act 2001* (NSW) and *Gaming Machines Regulation 2010* (NSW).

*Core property – rule 9A*

12. Under section 41E of the Registered Clubs Act, a registered club may only dispose of core property in accordance with the requirements of the section, unless an exception under clause 29B of the *Registered Clubs Regulation 2015* (NSW) (**Registered Clubs Regulation**) applies.
13. Under section 41E(6) of the Registered Clubs Act, core property of a registered club is any real property owned or occupied by the club that comprises:
  - (a) the premises of the club, or
  - (b) any facility provided by the club for the use of its members and their guests, or
  - (c) any other property declared, by a resolution passed by a majority of the members present at a general meeting of the ordinary members of the club, to be core property of the club,but does not include any property referred to in paragraphs (a)–(c) that is declared, by a resolution passed by a majority of the members present at a general meeting of the ordinary members of the club, not to be core property of the club.
14. Existing rule 9A accurately reflects the requirements of section 41E of the Registered Clubs Act for disposal of core property. These requirements are that:
  - (a) the property has been valued by a qualified valuer, and
  - (b) the disposal has been approved at a general meeting of the ordinary members of the club at which a majority of the votes cast supported the approval, and
  - (c) any sale is by way of public auction or open tender conducted by an independent real estate agent or auctioneer.

However existing rule 9A, also seeks to displace the ability of the Club to rely on any of the exceptions contained in the Registered Clubs Regulation.

15. The following exceptions apply under clause 29B of the Registered Clubs Regulation regarding disposal of core property of the Club other than in accordance with the requirements of section 41E of the Registered Clubs Act:
  - (a) the property is being leased or licensed for a period not exceeding 10 years on terms that have been the subject of a valuation by a qualified valuer,
  - (b) the property is being disposed of to a wholly owned subsidiary of the club,
  - (c) the property is being leased or licensed to a telecommunications provider for the purposes of a telecommunication tower,
  - (d) the disposal of the property involves calling for expressions of interest and a subsequent selective tendering process, and the disposal and the disposal process have been

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- (e) approved by a majority vote at a general meeting of the ordinary members of the club, the property is being sold by private treaty, but only if it failed to sell at public auction or open tender following compliance with the requirements of section 41E of the Registered Clubs Act,
  - (f) the terms and nature of the disposal (including details of the parties, property, price and valuation) are disclosed to the ordinary members of the club, and the disposal is approved at a general meeting of the ordinary members of the club,
  - (g) the property is being disposed of to a government department, statutory body representing the Crown, State owned corporation or local council,
  - (h) the Secretary of the Department of Industry of NSW has, on application by the registered club, approved of the property being disposed of otherwise than in accordance with the requirements of section 41E of the Registered Clubs Act, or
  - (i) a lease or licence of core property to a person for the purpose of enabling the person to provide goods or services:
    - (i) exclusively to members of the club and their guests and to other persons attending the club in accordance with a club functions authorisation held by the club, or
    - (ii) to members of the club and their guests and to other members of the public and the granting of the lease or licence for that purpose has been approved at a general meeting of the ordinary members of the club.
16. The proposed change to rule 9A ensures the Club may rely on exceptions contained in the Registered Clubs Regulation for disposal of core property without having to comply with section 41E of the Registered Clubs Act. The exceptions are designed to give the Club a measure of flexibility for limited matters. Examples are entering into a catering licence agreement with a caterer where the caterer is providing services to members and guests (as per point 15(i)) above, or if the Club enters into a lease with a telecommunications provider such as Telstra for an mobile antenna to be placed on the clubhouse roof or on another part of the Club's property (as per point 15(c) above).
17. The proposed change to rule 9A will also make it consistent with rule 62(j) of the Constitution which permits the Board to deal with core property in accordance with the requirements of the Registered Clubs Act, which includes any exceptions under the Registered Clubs Regulation. Currently rule 9A is not consistent with rule 62(j).

*Social membership – Rule 30(f)*

18. Rule 30(f) provides that Social membership may be terminated at any time by the Club's secretary or a senior employee without notice and without giving reasons. However, this does not occur and Social Members, as Full Members of the Club, have been subject to disciplinary proceedings under rule 49. Therefore, it is appropriate to delete rule 30(f) (and renumber rule 30(g) as 30(f)).

*Temporary membership - Rule 35(c)*

19. Currently rule 35(c) states that a Temporary Member may not introduce a guest. However, Temporary Members are permitted under the Registered Clubs Act and under rule 35(g) to introduce a guest under the age of 18 years (but the minor is not to be entered in the guest register). The proposed change to rule 35(c) will make it consistent with the Registered Clubs Act and with rule 35(g).

*Directors and top executives disclosure of gifts and interests in hotels - Rules 77A, 77D and 77E*

20. Rule 77A of the Club's Constitution currently refers to disclosure of gifts or remuneration received by Club directors or top executives for amounts exceeding \$500. Clause 8(1)(d) of Schedule 2 of the Registered Clubs Regulation now requires disclosure of gifts or remuneration received by directors or top executives for amounts exceeding \$1,000. The proposed change to rule 77A simply requires disclosure as required by the Registered Clubs Regulation, without specifying the amount to allow for changes in the amount to be disclosed over time.
21. Rule 77E of the Club's constitution currently requires disclosure of a financial interest in a hotel held by a director or top executive of the Club, irrespective of the location.
22. Clause 8(1)(c) of Schedule 2 of the Registered Clubs Regulation now requires disclosure of financial interests in hotels held by directors or top executives within 40 kilometres of the Club's premises. Proposed replacement rule 77E reflects the current requirements of the

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Registered Clubs Regulation regarding disclosure and restricts financial interests to within 40 kilometres of the Club's premises.

*Directors' training and casual vacancies on the Board - Rule 79(b) and proposed new rule 79(k)*

23. Rule 79 sets out the circumstances when a director is deemed to lose office on the Board. Rule 79(b) provides for loss of office on the Board because of any prohibition by order under the Corporations Act, Registered Clubs Act or Liquor Act and states that this may include failing to complete training for directors.
24. Although the Registered Clubs Act and Registered Clubs Regulation provide for mandatory training to be undertaken by directors and for some limited exemptions from training, the legislation does not cause them to lose office by failing to undertake the training. Rather, the Club and/or director may be exposed to a penalty. Existing rule 79(b) is inadequate in this regard as it requires an order to be made for the director to lose office, by which time a penalty might be imposed on the Club.
25. Therefore, proposed new rule 79(k) will make it clear that a director loses office by failing to undertake any mandatory training required by the legislation and in order to minimise the risk of the Club being subject to a penalty.

*Execution of documents – new rule 100(d)*

26. Rule 100 sets out how the Club can execute legal documents and is generally in accordance with section 127 of the Corporations Act. Under that section, a document can be executed by 2 directors or 1 director and the Club's secretary. However, the section also provides that it does not limit the way in which a company may execute a document. This statement is missing from rule 100.
27. Proposed new rule 100(d) will ensure that rule 100 is consistent with section 127 of the Corporations Act. For example, the Board may delegate limited matters which the secretary can sign on behalf of the Club, or may allow an attorney to signed a document on behalf of the Club under power of attorney.

*Indemnity and insurance of officers – rule 103*

28. Existing rule 103 refers to repealed sections of the Corporations Act. Proposed new rule 103 refers to the current legislative provisions and is more comprehensive in terms of the indemnity and insurance of officers of the Club.

*Special resolutions to amend the constitution – rule 104(b)*

29. Existing rule 104(b) refers to special resolutions to amend the Club's Constitution as those which are passed by 75% of members present and entitled to vote. This is inconsistent with the definition of a "special resolution" in section 9 of the Corporations Act and potentially requires the counting of abstentions (which are not counted under the Corporations Act definition). The Corporations Act defines such a special resolution as being (among other things) passed by at least 75% of the votes cast by members entitled to vote on the resolution.
30. The proposed change to rule 104(b) will make the reference to special resolutions consistent with section 9 of the Corporations Act.

**General notes regarding the Special Resolutions**

1. A Special Resolution will be passed if a three-quarters majority of Life Members and financial Club Members who are present and entitled to vote and who cast a vote on a Special Resolution at the Annual General Meeting.
2. Members who are employees of the Club are not entitled to vote and proxy voting is prohibited by the Registered Clubs Act.
8. To receive and consider the Chairperson's report.
9. To receive the report of the Election on the result of the ballot and declaration by the Returning Officer of the election of the seven (7) successful candidates as Directors for the Board for the ensuing term.

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10. General Business: A maximum period of thirty (30) minutes shall be provided during the Annual General Meeting to allow Members to move resolutions which, if carried by the majority of the meeting, shall be a recommendation to the incoming Board.

**M. BAKER**  
**ACTING SECRETARY MANAGER**

**PLEASE NOTE:** Any questions relating to the Financial Statements should be put in writing to the Secretary Manager no later than Wednesday, 24<sup>th</sup> July, 2019 so that they can be answered adequately at the meeting.

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**MINUTES OF THE ANNUAL  
GENERAL MEETING HELD SUNDAY, 29th JULY 2018**

Chairperson declared the meeting open at 10.00 am.

**ATTENDANCE:** D. Wade (Auditor, Wrights Accountants), Joe Harding (Cooney Harvey Doney) and 54 Members as per attendance register.

**APOLOGIES:** Leanne Clay, Ray Devlin, Ross Kessler, Richard Curnow and Sheila Curnow.

**MINUTES OF 2017 AGM:** Moved: P Willis-Jones Seconded: E Bates that the minutes be adopted as a true and accurate record of proceedings. Carried.

**MATTERS ARISING:** Nil

**MINUTES OF GENERAL MEETING 19<sup>TH</sup> NOVEMBER 2017:** Moved: E Bates Seconded: A Nutley that the minutes be adopted as a true and accurate record of proceedings. Carried.

**MATTERS ARISING:** Nil

**BOARD OF DIRECTORS REPORT:** Moved: J Watts Seconded: E Bates that the report be adopted. Carried.

**FINANCIAL REPORTS:** Moved: P Willis-Jones, Seconded: M Lucas that the reports be adopted. Carried.

**AUDITORS REPORT:** Moved: E Bates, Seconded: A Nutley that the auditor's report be adopted. Carried.

Dan Wade spoke;

- No written questions received before the meeting
- \$367,000 profit (record), up \$70,000 on last year
- Increase in revenue, mainly poker machines
- Revenue up \$280,000 overall
- Golf, saving in wages
- No one off grants compared to last year

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- Main cost increase was depreciation up \$18,000
- Finance costs reduced by \$9,000
- Borrowings shown different on report due to refinancing of loan
- 2:1 Ratio current assets to current liabilities
- Cash flow \$950,000, \$421,000 in extra cash, \$117,000 paid off debt
- Club has \$1.57 million in the bank
- A really strong year for the club

**ORDINARY RESOLUTION/DIRECTORS EXPENSES:** Moved: M Lucas  
Seconded: E Bates that reasonable expenditure be allowed for Director related expenses. Carried.

**ORDINARY RESOLUTION/PROFESSIONAL DEVELOPMENT:** Moved: M Lucas and Seconded E Bates, that reasonable expenses be approved for professional development and education of Directors. Carried.

**LIFE MEMBERSHIP PROPOSAL:** To consider a resolution recommended by the Board to elect a member to Life Membership for outstanding services to the Club.

*Nomination of Mark Fenwick for life membership.*

**Pam Bryant:** The Board make a recommendation that Mark Fenwick, by resolution, be made a Life Member of Crescent Head Country Club.....*all members clapping.....*

Mark is one of the longest serving Board Members currently on the Board.

Mark's passion for his Bowls has led him to the position of Bowls President for a number of years.

Mark started bowling at age of 17 and his love and passion for the Game has seen him been given life membership of the Bowls association. Mark was Senior Vice President of CH Bowling Club from 2004 – 2007; a Committeeman in 2008 and the President from 2009 - 2018.

Mark has been a Coach for many years and loves nothing better than to pass on his knowledge of the game to newer members, particularly the younger generation.

As President, Mark spends countless and thankless hours organising Tournaments, obtaining Sponsorships for Pennant Team; attends District and Zone Meetings on behalf of the Bowling Club.

Mark's classic one-liners are second to none, if you aren't listening you miss them...His sense of humour, hard work ethic, passion for Bowls and for the Club is unerring.

Mark works hard for the Club, not only as Bowls President but as a diligent Raffle ticket seller on Friday nights and Sunday lunch time.

I would like to put forward a proposal to award Mark, Life Membership to the Crescent Head Country Club, 2018.

**Moved: P Bryant                      Seconded: P Willis-Jones      Carried Unanimous**

**M Fenwick:** Thankyou.

It was a tragic time last year (with the passing of my daughter), I thank people for their support, particularly my friend Mr Piper. We also had the passing of John Patterson: Club Chairman, colleague and close friend (of all of us).

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The contribution this this year of Michael Baker has been outstanding, I also thank Colan and Michelle for their efforts.

Thank you to the Club and all members.

**TO RECEIVE AND CONSIDER THE CHAIRPERSONS REPORT:** Moved: D Loveday and Seconded: M Lucas that the chairpersons report be adopted by the meeting. Carried.

**Pam Bryant spoke:**

- Golf Course Lease – the lease on the Golf course does not end until 2023; up until this time CHCC has been trying to negotiate with KSC in committing to the signing of a new one; the Club at this stage is reluctant to update any equipment and support infrastructure; not able to set any budgets and/or plan for the future and until a lease is in place that will be beneficial to the Club and community, it has appeared to be a long drawn out process thus far.
- There was a recent meeting with KSC’s GM in regards to the lease renewal and where we as a club stand in the context of Councils Master Plan for CH, we have assured the powers to be that we are willing to work cohesively with Council to achieve the best outcome for the Club and importantly CH community... If you are aware, Crown land management (CLM) Act has now been changed and these changes came into being 1/7/2018... whilst it appears to be a name change there have been criteria changes in how this will affect crown land management. KSC were the Reserve Trust Managers of these areas but are now Crown Land Managers and the way it is managed changes significantly in that Crown Land managed by Council which will be managed under the Local Govt Act (LGA) and the golf course would be managed as community classified land. CLM MAY lease community-based land under the provision LGA (5years) but if the lease is to exceed more than 5 years it will be put out to tender unless it is granted to a not-for-profit organisation such as the Club. Now that this has occurred Council now have to write up Plans of Management for each Crown land parcels that are in their area and has been stipulated by the Govt that they have 3 years in which to have these plans put in place.... so until we have the reassurance of any lease to be given to CHCC, it would be a waste of time in applying for any Grants etc that would benefit the club and surrounds – because Kempsey Shire Council will not consider or support any grants (or works) until the Plan of management has been undertaken – and as I stated they have 3 years in which to complete the plan of management. The Boards hands are tied!
- Car Park – whilst CHCC has been trying to renew the lease, we have also been trying to get KSC to commit to leaving the car park as that... a car park... for the community... as they have previously tried to sell the air space above it.
- MoU – memorandum of understanding – between the Council and CHCC, this was instigated by the Club in response to the length of time Council has taken to deal directly in the signing of a new lease plus the sale of the car park air space ...the Club has been trying to get reassurance that a new lease will happen and that the car park will remain as such for the community. With the seemingly constant interruption within Council’s Management, the

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Club so far has felt thwarted in all of these areas and getting nowhere. Up until end of 2017 it was looking like there may have been steps going forward in the support of a MoU but now the new GM has suggested the original terms of the MoU may appear to be redundant.

- Grant Application – Stronger Country Communities Fund – the Club lodged an application with Council (as this application needed the support from KSC because of how this Grant was structured) unusual in itself as previous Grants had been directly between State or Federal Govt departments without the need for Council... The Grant was for funding for treatment of effluent which was to be used on the Golf Course and foreshore areas, supporting waterways, sport and community health and wellbeing... Council failed to give this application any consideration and then sent out an apology (after applications had closed) for their poor customer service!! The basis for this application was centred around the Council effluent which is currently pumped into the ocean, to be treated on site and re-using it on the Golf course and foreshore areas which would have resulted in cleaner waters for swimmers, surfers, fishing etc and to improve the golf course and foreshore areas. It would result in saving the use of water which is currently used on the course both waterwise and the financial costs. The Club was also willing to put in any additional monies if there was a shortfall... Why they failed to give this any consideration is any ones guess...
- Northern Deck – considering the addition of a deck (which members have indicated they would like to have), this in itself can lead to considerable underlying costs which may occur during any build...eg cost of car parking which when presented to Council, to them means additional seating therefore additional car parks need to be available and this is a substantial cost in itself; underground services eg sewerage pipes etc egress points; building compliance, additional toilets, water sprinkler system, smoke detectors, etc etc . This is not an indication that the Board is not considering any such addition, it is a reminder of hidden costs which will be encountered when any such addition commences. The Board does not want to go into any huge expenditure without giving due diligence and financial consideration before starting anything.
- Financial Status – The Club is in a good financial position, but this has taken years of careful, long term sensible and strategic decisions made by the Board and Management such as the installation of solar power, water tanks, synthetic bowling green, and the ultimate purchase of crown land which took at least ten years of negotiating to be able to do so; Any consideration for the Board to spend any monies or apply for any loans will be very carefully considered and calculated to which the Board and Management feel to be in the best interests of the Club... The Board has always, in any undertaking, have made decisions to be able to benefit all members. When undertaking any new build etc, the Board feels, whilst there is substantial monies in the bank, does not necessarily mean the Board has to spend it all; Members would be aware in this day and age of an unstable banking economy (not only in Australia, but worldwide) that banking institutions are increasingly reluctant to approve any large amounts of monies for long periods of pay back.

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- Club Land – is an asset to the Club and whatever is decided upon by the Board and Management will be very carefully considered and any plans will be put forward to the Members when at such time plans and/or ideas are considered. We, the Board are in no such hurry to commit to anything at this time but rest assured Members will be consulted at the time.

### **RETURNING OFFICERS REPORT of ELECTION:**

Chairperson P Bryant handed the chair to Tony Norberry, the Returning Officer declared all Directors positions vacant.

**Mr Norberry advised;** 136 ballot papers issued. 5 informal votes, 131 valid votes.

The incoming board should consider changing voting procedure.

Members shall vote for no more or less than the number required to fill the positions (7) otherwise your vote shall be informal and shall be rejected as such, should be removed. Members should be entitled to vote for however many directors they wish up to a total of seven candidates. That is to say someone should not have to vote for a candidate they don't wish to vote for (in my opinion).

#### **Results as follows:**

M Fenwick 124

G McKay 95

R Piper 123

P Bryant 116

A Loveday 92

M Buesnel 76

M Roche 67

P Wilson 122

K Hudson 102

Mr Norberry congratulated the following candidates: M Fenwick, G McKay, R Piper, P Bryant, A Loveday, P Wilson and K Hudson.

Mr Norberry advised that all ballot papers shall be kept in club's safe for a period of seven days and then destroyed.

Mr Norberry returned the chair to P Bryant.

**P Bryant:** Thank you Tony.

**TO RECEIVE THE RETURNING OFFICERS REPORT OF THE ELECTION RESULTS:** Moved I Mather and Seconded E Bates that the results be adopted by the meeting. Carried

**BALLOT PAPERS:** Moved: E Bates and Seconded S Fritsch the ballot papers be kept in the safe for seven days and then destroyed. Carried.

**P Bryant:** Thank you to Michael Buesnel for your time on the Board, I know it has been difficult for you having to organise carers for your wife so you can attend Board Meetings. Congratulations to the successful candidates and thank you to others for taking the time and showing interest in standing for election of the Board.

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## **GENERAL BUSINESS:**

**E Bates:** The ladies toilets are in need of a refurbishment. We recently had an excellent renovation but sadly the ladies toilets were left behind. I had an incident the other night where a child was locked in one of the cubicles and could not get out. Also on busy nights it can be unpleasant in the toilet area. Perhaps some air freshener sprays?

**P. Bryant:** This will be attended to.

**I Pascoe:** The golf course is our jewel in the crown. It is the only 6 hole registered golf course in Australia. We should fight to keep it. I do maintenance on the golf course. The report of Pam's (chairperson) has answered all my questions. It is clear the board are stuck at the moment. It is good to keep members in the frame of what is happening.

**P Bryant:** The board have been fighting for two years to renew the lease on the golf course. There have been changes to the crown lands acts and Kempsey Shire Council have been stalling us knowing this. We do know the value of the golf course to the Club and the community and we will continue to fight for the renewal of the lease.

**J Lewis:** Regarding a BBQ area underneath the club. We don't have a designated BBQ area. We have a BBQ once a month near the food composting unit. If it is blowing a southerly the smell from the machine is rather unpleasant. If we take the BBQ up the other end of the club we can't hear each other talk with the noise from the freezer motors.

Is the composting machine ventilated properly? We have just had new shade sails erected near the bowling greens. Can something be done where we had the tables and umbrellas before?

**P Bryant:** The board are happy to look into. If anyone has any concerns please put them in writing and forward to the board.

**M Lucas:** Who owns the land that the tennis courts are on?

**P Bryant:** The tennis courts are located on crown land, forms part of the golf course leased area.

**J Watts:** We recently had a Roy Orbison Tribute show here at the club. It was a great night. The only disappointing thing was the amount of children on the dance floor. Kids need to be seated with their parents at all times.

**P Bryant:** The board will be here for some time after the meeting if you wish to talk about any concerns you may have.

A big thankyou from the Crescent Head Country Club and the community to Pam and Peter Willis-Jones for all their contributions over the years. For those of you that don't know Pam and Peter are leaving Crescent Head. You will be missed by everyone here.

For all those people who have lost loved ones throughout the year, you have our condolences and all those who are unwell, we wish you a speedy recovery.

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I'd also like to thank Michael Buesnel for his role as a director of the club for the last 2 years.

Thank you to the members for your ongoing support.

**There being no further general business I will declare the meeting closed at 10.35am.**

Drink tickets have been issued and food will be available shortly. Thankyou.

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## CHAIRPERSON'S REPORT 2018 - 2019

As the current Chairperson for Crescent Head Country Club, it is my pleasure to submit the Chairpersons Report for the year Ended 31 March, 2019.

Crescent Head Country Club has once again had a very successful year returning a profit of \$417,035; approximately \$50,000 over the previous year's profit of \$367,144. Our Net Assets have increased to the value of \$4,714,501 from that of \$4,297,466 in 2017-2018.

The Club continues to be audited by external Auditors bi-annually which enables the Club to continue to comply and operate within the stringent regulations of Corporations Act 2001 and Australian Accounting Standards.

I and fellow Board Members, wish to thank wholeheartedly the effort our Acting Secretary Manager, Mr Michael Baker, has put in over the past twelve months. Michael has the continued support from Colan Ryan, who is currently working on the premises three days per week and the rest at home following stringent rehabilitation requirements. The Board also would like to thank Colan wholeheartedly for his continued professionalism in leading Michael and the Board toward future financial and sustainable viability for future growth for Members and Guests.

The continued growth in finances has enabled the Board to upgrade facilities which have been in need of maintenance and repair. The exterior of the Club was painted throughout last year to enhance the exterior image; the area under the Club has been refreshed and tidied up and the Motor from the Freezer/Coolroom has been moved to another area (due to noise). The Fence around the Bowling Green was repaired and replaced and the Footpath near the 1<sup>st</sup> tee was cemented to replace the uneven pavers that had been there.

The Tennis Facility has had new lights installed for better vision for night Tennis and the Tennis membership fees have been reduced to attract more members for the Tennis Club.

There has been a change in the Contract for the Bistro: Justin Bird (Bumpa's former head chef) has taken over the Contract from Wayne (Bumpa) Brown when he did not renew his contract with the Club. We, the Board thank Bumpa very much for the years of wonderful meals he has done and we wish him all the best. The Board in turn, wishes Justin all the best for his time with the Club as he continues to keep up the great standard.

The Club has also taken over the running of the Sports Shop when the previous Contractor declined to renew his contract last November. New equipment has been installed, sign-in facility added, new Golf Clubs are now available for hire, improved pricing of products and a defibrillator has also been added (this means there are now two defibrillators in the Club – foyer/reception and the Sports Shop). Staff continue to be trained in First Aid.

Once again, the Club has continued in its quest to seek a new lease for the Golf Course (due to expire 2023) from Kempsey Shire Council. The Club still continues to care for and maintain the Golf Course, continues to seek a new lease and will keep Members updated when any new developments come to hand.

The Club has also continued to contribute donations and sponsorships over the past year to the value of \$28,175.20; the largest beneficiaries have been the Malibu Club, \$8,000.00 and the

Kempsey Crescent Head Surf Club, \$5,000.00. The Board wish to thank those members who generously assisted in the Drought Appeal, which is still ongoing, thank you.

As previously indicated to Members, the Board has now formulated plans for Renovations and Extensions of the Club premises. These Plans are close to being lodged with Kempsey Shire Council and concept plans are on exhibition to members. The Masterplan will be broken down into stages and will be completed as finances allow. The first stage will include a new foyer, extensions toward the Bowling Green and associated works (all subject to approval).

The Board would like to offer sincere sympathy to the family of Richard (Dick) Curnow, who was a valuable Board member for many years as the Clubs Treasurer and a very respected Life Member of Crescent Head Country Club..... a wonderful gentleman.

The Board would like to offer their condolences to those Members who have lost Family members and friends over the past year, they will be sorely missed. We lost a valuable member of our Community with the passing of Margaret (Maggie) Lucas, who will be remembered as the Sports Shop operator for many years until her retirement and then the volunteer Librarian for the Clubs Library.

The Board and I would like to wholeheartedly thank the Management of the Club, Michael Baker, Colan Ryan, Michelle Simms and Renee McClintock. Club Supervisors, dedicated Bar Staff for the commitment and professional service shown to Club members, the Cleaning Staff and Maintenance Staff who do a wonderful job with pride. Thank you to Graeme Croad and Jesse for your efforts in keeping the Golf Course, Tennis Courts and Bowling Green in great condition. A heartfelt thanks to our Contractors; Vick and May and their staff and Justin and his staff at Birdies, for their dedication in providing a wonderful service to Crescent Head Country Club.

I would also like to thank those members of the sporting clubs who also put in countless hours of their time and effort to keep the Club and the surrounds in tip top shape for all to enjoy.

I personally wish to thank my fellow Board members and Management for their dedication, support and professionalism in leading the Club forward both financially and sustainably to enable the Club to continually be in the positive position it is in.

Members of the Board put in countless hours of volunteer time and effort to ensure members have the Club to enjoy and socialise in. A massive thanks to you, the Members who continually support and patronise the Club throughout the year.

May you all have a happy, healthy and prosperous year.

Pam Bryant.

Chairperson.

# **Crescent Head Country Club Ltd**

## **Financial Statements**

**For the Year Ended 31 March 2019**

## Crescent Head Country Club Ltd

### Contents

For the Year Ended 31 March 2019

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## Directors' Report

31 March 2019

The directors present their report on Crescent Head Country Club Ltd for the financial year ended 31 March 2019.

### (a) General information

#### Information on directors

The names, qualifications, experience and special responsibilities of each person who has been a director during the year and to the date of this report are:

Pam Bryant

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Pam has been on the Board for 17 years. Pam was Vice-Chairperson for 12 years and has been Chairperson for the past 18 months.  
Occupation Supermarket owner (retired)

Mark Fenwick

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Mark has been on the Board for 15 years, he has been Vice-Chairperson for 18 months  
Occupation Baker / Painter and decorator

Peter Wilson

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Peter has been on the Board for 4 years. He was appointed Treasurer on 29th July 2018  
Occupation Retail business owner (retired)

Alan Loveday

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Alan has been on the Board for 1 year  
Occupation Business owner (retired)

Gordon McKay

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Gordon has been on the Board for 1 year  
Occupation Plant operator (retired)

Kerry Hudson

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Kerry was appointed to the Board on 29th July 2018  
Occupation Retired

Robert Piper

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Robert was appointed to the Board on 29th July 2018  
Occupation Retired

Ross Kessler

Qualifications RSA, RCG, AMLCTF and Directors Training (Clubs NSW)  
Experience Ross was on the Board for 3 years, ceased 29th July 2018  
Occupation Tourism Operator

## Crescent Head Country Club Ltd

### Directors' Report

31 March 2019

#### (a) General information

##### Information on directors

##### Information on directors

Michael Buesnel

Qualifications	RSA, RCG, AMLCTF and Directors Training (Clubs NSW)
Experience	Michael was on the Board for 2 years, ceased 29th July 2018
Occupation	Business owner (retired)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

##### Principal activities

The principal activity of Crescent Head Country Club Ltd during the financial year was to supply facilities for the Club's members and their guests.

No significant changes in the nature of the Club's activity occurred during the financial year.

##### Short term objectives

The Club's short term objectives are to:

- Maintain and improve the quality of the club facilities
- Improve staff knowledge regarding appropriate customer contact
- Maintain a healthy work environment
- Work towards an environmentally sustainable business practice

##### Long term objectives

The Club's long term objectives are to:

- Promote and conduct such sports, games, amusements and entertainments, pastimes and recreations, indoor and outdoor for the community
- Maintain a strong relationship with members of the Club and their guests
- Strive for continuous improvements in its industry to ensure best outcomes for the Club
- Maintain strong Cashflow and Balance Sheet
- To construct, establish and maintain playing areas, amenities, and conveniences to accommodate the sporting needs of its members
- Maintain and improve important community infrastructure

## **Directors' Report**

**31 March 2019**

**(a) General information**

**Strategy for achieving the objectives**

To achieve these objectives, the Club has adopted the following strategies:

- Aim to attract and retain quality staff, focusing on strong customer service
- Ongoing training in relevant areas of the industry
- Strive to attract board members with relevant knowledge and understanding of the entity
- Attracting members who will utilise the Club to assist in providing strong Cashflow
- Utilise sustainable energy sources when viable to assist in maintaining environmentally friendly business practices.
- Updated Business Plan

**Performance measures**

The following measures are used within the Club to monitor performance:

- Gross profit margin
- Net Profit percentage
- Cashflow
- EBITARD or EBITDA

**Members' guarantee**

Crescent Head Country Club Ltd is a company limited by guarantee. In the event of, and for the purpose of winding up of the company, the amount capable of being called up from each member and any person or association who ceased to be a member in the year prior to the winding up, is limited to \$2 for members that are corporations and \$2 for all other members, subject to the provisions of the company's constitution.

At 31 March 2019 the collective liability of members was \$ 7,114 (2018: \$ 6,800).



## Directors' Report

31 March 2019

### Meetings of directors

During the financial year, 15 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:


	Directors' Meetings	
	Number eligible to attend	Number attended
Pam Bryant	15	15
Mark Fenwick	15	15
Peter Wilson	15	13
Alan Loveday	15	15
Gordon Mckay	15	14
Kerry Hudson	11	10
Robert Piper	11	9
Ross Kessler	4	3
Michael Buesnel	4	4

### Auditor's independence declaration

The auditor's independence declaration in accordance with section 307C of the *Corporations Act 2001* for the year ended 31 March 2019 has been received and can be found on page 5 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: .....  .....

Director: .....  .....

Dated this 20th day of June 2019



Advice for growth

PARTNERS  
Anthony de Jager BCom CPA CA  
Chris Garrett BBus CA  
Dan Wade BCom CPA RCA  
Affiliate CA ANZ

**Crescent Head Country Club Ltd**

**Auditors Independence Declaration under Section 307C of the Corporations Act 2001 To the Board Crescent Head Country Club Ltd**

I declare that, to the best of my knowledge and belief, during the year ended 31 March 2019, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink, appearing to read 'Dan Wade'.

Dan Wade  
Partner  
Wrights Chartered Accountants

Dated this 20th day of June 2019

Kempsey NSW 2440

**Statement of Profit or Loss and Other Comprehensive Income**  
**For the Year Ended 31 March 2019**

	Note	2019 \$	2018 \$
Revenue - trading	5	4,467,949	3,984,069
Other income	5	536,235	470,438
Changes in inventories of finished goods and work in progress		(821,296)	(804,480)
Raw materials and consumables used		(89,877)	(85,660)
Employee benefits expense		(1,388,840)	(1,223,992)
Other operating expenses		(1,625,560)	(1,412,826)
Depreciation and amortisation expense			
Depreciation		(632,933)	(524,882)
Finance costs		(27,420)	(35,523)
Grant expenditure		(1,223)	-
<b>Profit before income tax</b>		<b>417,035</b>	<b>367,144</b>
Income tax expense		-	-
<b>Profit from continuing operations</b>		<b>417,035</b>	<b>367,144</b>
<b>Profit for the year</b>		<b>417,035</b>	<b>367,144</b>
<b>Other comprehensive income, net of income tax</b>			
<b>Items that will not be reclassified subsequently to profit or loss</b>			
<b>Items that will be reclassified to profit or loss when specific conditions are met</b>			
<b>Total comprehensive income for the year</b>		<b>417,035</b>	<b>367,144</b>

The Club has initially applied AASB 15 using the cumulative effect method and has not restated comparatives. The comparatives have been prepared using AASB 111, AASB 118 and related interpretations.

Crescent Head Country Club Ltd

**Statement of Financial Position**

31 March 2019

	Note	2019 \$	2018 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	6	2,348,234	1,574,260
Trade and other receivables	7	17,910	15,709
Inventories	8	80,191	68,765
Other assets	9	28,357	50,081
<b>TOTAL CURRENT ASSETS</b>		<b>2,474,692</b>	<b>1,708,815</b>
<b>NON-CURRENT ASSETS</b>			
Investments		750	750
Property, plant and equipment	10	3,060,558	3,304,919
Intangible assets	11	592,000	592,000
<b>TOTAL NON-CURRENT ASSETS</b>		<b>3,653,308</b>	<b>3,897,669</b>
<b>TOTAL ASSETS</b>		<b>6,128,000</b>	<b>5,606,484</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	12	392,457	329,303
Borrowings	13	498,268	259,794
Current tax liabilities	19	103,338	85,649
Short-term provisions	15	159,383	125,936
Income in Advance		240,745	46,558
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,394,191</b>	<b>847,240</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	13	-	440,776
Long-term provisions	15	19,308	21,002
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>19,308</b>	<b>461,778</b>
<b>TOTAL LIABILITIES</b>		<b>1,413,499</b>	<b>1,309,018</b>
<b>NET ASSETS</b>		<b>4,714,501</b>	<b>4,297,466</b>
<b>EQUITY</b>			
Reserves		429,558	429,558
Retained earnings		4,284,943	3,867,908
<b>TOTAL EQUITY</b>		<b>4,714,501</b>	<b>4,297,466</b>

The accompanying notes form part of these financial statements.

## Crescent Head Country Club Ltd

### Statement of Changes in Equity For the Year Ended 31 March 2019

2019

	Retained Earnings	Asset Revaluation Surplus	Total
Note	\$	\$	\$
Balance at 1 April 2018	3,867,908	429,558	4,297,466
Profit attributable to members of the parent entity	417,035	-	417,035
Balance at 31 March 2019	<u>4,284,943</u>	<u>429,558</u>	<u>4,714,501</u>

2018

	Retained Earnings	Asset Revaluation Surplus	Total
Note	\$	\$	\$
Balance at 1 April 2017	3,500,764	429,558	3,930,322
Profit attributable to members of the parent entity	367,144	-	367,144
Balance at 31 March 2018	<u>3,867,908</u>	<u>429,558</u>	<u>4,297,466</u>

The accompanying notes form part of these financial statements.

Crescent Head Country Club Ltd

**Statement of Cash Flows**  
For the Year Ended 31 March 2019

	2019	2018
Note	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts from customers	5,196,170	4,443,490
Payments to suppliers and employees	(3,803,902)	(3,457,432)
Finance costs	(27,420)	(35,523)
Net cash provided by/(used in) operating activities	<u>1,364,848</u>	<u>950,535</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of property, plant and equipment	(396,314)	(423,615)
Disposals Trade-ins	7,742	2,198
Net cash used by investing activities	<u>(388,572)</u>	<u>(421,417)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Proceeds from borrowings	127,008	145,075
Repayment of borrowings	(329,310)	(262,173)
Net cash used by financing activities	<u>(202,302)</u>	<u>(117,098)</u>
Net increase/(decrease) in cash and cash equivalents held	773,974	412,020
Cash and cash equivalents at beginning of year	<u>1,574,260</u>	<u>1,162,240</u>
Cash and cash equivalents at end of financial year	<u>6</u> <u>2,348,234</u>	<u>1,574,260</u>

The accompanying notes form part of these financial statements.

## Notes to the Financial Statements

For the Year Ended 31 March 2019

The financial report covers Crescent Head Country Club Ltd as an individual entity. Crescent Head Country Club Ltd is a Company limited by guarantee, incorporated and domiciled in Australia.

The functional and presentation currency of Crescent Head Country Club Ltd is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

### 1 Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards and the *Corporations Act 2001*.

Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

### 2 Change in Accounting Policy

#### Revenue from Contracts with Customers - Adoption of AASB 15

The Club has adopted AASB 15 *Revenue from Contracts with Customers* for the first time in the current year with a date of initial application of 1 April 2018.

The key changes to the Club's accounting policies and the impact on these financial statements from applying AASB 15 are described below.

The Club has applied AASB 15 using the cumulative effect method which means the comparative information has not been restated and continues to be reported under AASB 111, AASB 118 and related interpretations. All adjustments on adoption of AASB 15 have been taken to retained earnings at 1 April 2018.

### 3 Summary of Significant Accounting Policies

#### (a) Income Tax

No provision for income tax has been raised as the Club is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

#### (b) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the Club are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

## Notes to the Financial Statements

### For the Year Ended 31 March 2019

#### 3 Summary of Significant Accounting Policies

##### (c) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Club and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

##### Sale of goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

##### Subscriptions

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

##### Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Club expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

##### Statement of financial position balances relating to revenue recognition

##### Contract assets and liabilities

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or the before payment is due, the Club presents the contract as a contract asset, unless the Club's rights to that amount of consideration are unconditional, in which case the Club recognises a receivable.

When an amount of consideration is received from a customer prior to the entity transferring a good or service to the customer, the Club presents the contract as a contract liability.



## Notes to the Financial Statements

For the Year Ended 31 March 2019

### 3 Summary of Significant Accounting Policies

(c) **Revenue and other income**

**Other income**

Other income is recognised on an accruals basis when the Club is entitled to it.

(d) **Goods and Services Tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as either a tax asset or liability.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(e) **Inventories**

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the weighted average costs basis and is net of any rebates and discounts received. Net realisable value is estimated using the most reliable evidence available at the reporting date and inventory is written down through an obsolescence provision if necessary.

(f) **Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

**Land and buildings**

Land and buildings are measured using the cost model.

**Plant and equipment**

Plant and equipment are measured using the cost model.

**Depreciation**

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Club, commencing when the asset is ready for use.

Assets held under a finance lease and leasehold improvements are depreciated over the shorter of the term of the lease and the assets useful life.

## Notes to the Financial Statements

### For the Year Ended 31 March 2019

#### 3 Summary of Significant Accounting Policies

(f) **Property, Plant and Equipment**

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Buildings	2.5-10%
Plant and Equipment	5-50%
Leased Plant and Equipment	10-25%
Furniture, Fixtures and Fittings	5-10%
Office Equipment	10-34%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

(g) **Cash and cash equivalents**

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(h) **Employee benefits**

Provision is made for the Club's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled .

Employee benefits are presented as current liabilities in the statement of financial position if the Club does not have an unconditional right to defer settlement of the liability for at least 12 months after the reporting date regardless of the classification of the liability for measurement purposes under ASSB 119.

(i) **Provisions**

Provisions are recognised when the Club has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(j) **Adoption of new and revised accounting standards**

The Club has adopted all standards which became effective for the first time at 31 March 2019, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Club or refer to Note 2 for details of the changes due to standards adopted.

#### 4 Critical Accounting Estimates and Judgments

The directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

## Notes to the Financial Statements

### For the Year Ended 31 March 2019

#### 4 Critical Accounting Estimates and Judgments

##### 4 Critical Accounting Estimates and Judgments continued

Key estimates - impairment of property, plant and equipment

The Club assesses impairment at the end of each reporting period by evaluating conditions specific to the Club that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

#### 5 Revenue and Other Income

Revenue from continuing operations

	2019	2018
	\$	\$
Sales revenue		
- Bar and Poker Machines	4,313,917	3,826,502
	<u>4,313,917</u>	<u>3,826,502</u>
Other revenue		
- Member subscriptions	71,984	72,036
- Discounts Received	5,495	8,995
- Raffles Income	76,553	76,536
	<u>154,032</u>	<u>157,567</u>
<b>Total Revenue</b>	<u><u>4,467,949</u></u>	<u><u>3,984,069</u></u>
	2019	2018
	\$	\$
Other Income		
- Golf, Bowls & Tennis	136,460	94,179
- Commissions	208,098	207,586
- Volume Rebates	50,405	24,868
- Sporting Fees and Incomes	102,273	98,598
- Grants Received	1,223	4,227
- Interest Received	5,898	5,146
- Other Income	31,878	35,834
	<u>536,235</u>	<u>470,438</u>
<b>Total Revenue and Other Income</b>	<u><u>5,004,184</u></u>	<u><u>4,454,507</u></u>

**Notes to the Financial Statements**  
For the Year Ended 31 March 2019

<b>6 Cash and cash equivalents</b>	<b>2019</b>	<b>2018</b>
	\$	\$
Cash at bank and in hand	2,348,234	1,574,260
<b>Total cash and cash equivalents</b>	<b>2,348,234</b>	<b>1,574,260</b>

<b>7 Trade and other receivables</b>	<b>2019</b>	<b>2018</b>
	\$	\$
CURRENT		
Trade receivables	17,910	15,709
<b>Total current trade and other receivables</b>	<b>17,910</b>	<b>15,709</b>

(a) Impairment of receivables

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

<b>8 Inventories</b>	<b>2019</b>	<b>2018</b>
	\$	\$
CURRENT		
At cost:		
Inventories	80,191	68,765
<b>Total inventories</b>	<b>80,191</b>	<b>68,765</b>

<b>9 Other non-financial assets</b>	<b>2019</b>	<b>2018</b>
	\$	\$
CURRENT		
Prepayments	28,357	50,081
<b>Total other non-financial assets</b>	<b>28,357</b>	<b>50,081</b>

**Notes to the Financial Statements**  
**For the Year Ended 31 March 2019**

10 Property, plant and equipment

	2019	2018
	\$	\$
LAND AND BUILDINGS		
Freehold land		
At cost	788,915	788,915
Total Land	<u>788,915</u>	<u>788,915</u>
Buildings		
At cost	2,114,812	2,006,432
Accumulated depreciation	(994,396)	(890,139)
Total buildings	<u>1,120,416</u>	<u>1,116,293</u>
Total land and buildings	<u>1,909,331</u>	<u>1,905,208</u>
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	2,891,140	2,830,749
Capitalised leased assets	102,936	102,936
Accumulated depreciation	(2,127,008)	(1,928,049)
Total plant and equipment	<u>867,068</u>	<u>1,005,636</u>
Furniture, fixtures and fittings		
At cost	567,249	697,180
Accumulated depreciation	(416,844)	(436,100)
Total furniture, fixtures and fittings	<u>150,405</u>	<u>261,080</u>
Motor vehicles		
At cost	50,850	50,850
Accumulated depreciation	(19,468)	(13,112)
Total motor vehicles	<u>31,382</u>	<u>37,738</u>
Office equipment		
At cost	93,164	89,527
Accumulated depreciation	(52,118)	(59,091)
Total office equipment	<u>41,046</u>	<u>30,436</u>
Other property, plant and equipment		
At cost	111,193	107,243
Accumulated depreciation	(49,867)	(42,422)
Total other property, plant and equipment	<u>61,326</u>	<u>64,821</u>
Total plant and equipment	<u>1,151,227</u>	<u>1,399,711</u>
<b>Total property, plant and equipment</b>	<u><u>3,060,558</u></u>	<u><u>3,304,919</u></u>

**Notes to the Financial Statements**  
**For the Year Ended 31 March 2019**

**10 Property, plant and equipment**

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land \$	Buildings \$	Plant and Equipment \$	Furniture, Fixtures and Fittings \$
<b>Year ended 31 March 2019</b>				
Balance at the beginning of year	788,915	1,116,293	1,005,636	261,080
Additions	-	110,749	241,353	5,999
Disposals / write offs	-	(719)	(47,008)	(56,047)
Depreciation expense	-	(105,907)	(332,913)	(60,627)
<b>Balance at the end of the year</b>	<b>788,915</b>	<b>1,120,416</b>	<b>867,068</b>	<b>150,405</b>

	Motor Vehicles \$	Office Equipment \$	Other Property, Plant and Equipment \$	Total \$
<b>Year ended 31 March 2019</b>				
Balance at the beginning of year	37,738	30,436	64,821	3,304,919
Additions	-	22,263	3,950	384,314
Disposals / write offs	-	(25)	-	(103,799)
Depreciation expense	(6,356)	(11,628)	(7,445)	(524,876)
<b>Balance at the end of the year</b>	<b>31,382</b>	<b>41,046</b>	<b>61,326</b>	<b>3,060,558</b>

The Board acknowledges that all properties, with the exception of Lot 226, DP 754441, are core properties under the definition of section 42J of the Registered Clubs Act.

**11 Intangible Assets**

	2019 \$	2018 \$
Licenses		
Cost	592,000	592,000
<b>Total Intangibles</b>	<b>592,000</b>	<b>592,000</b>

## Notes to the Financial Statements

For the Year Ended 31 March 2019

The 2019 valuation was performed by the Directors. Valuations were made on the basis of open market value in an arms length transaction based on similar characteristics. The Directors felt that due to current economic environment no change to the value of the Club's intangible assets was required

### 12 Trade and other payables

	Note	2019 \$	2018 \$
Current			
Trade payables		206,818	152,979
Sundry payables		7,616	6,580
Other accrued payables		178,023	169,744
		<u>392,457</u>	<u>329,303</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

### 13 Borrowings

	2019 \$	2018 \$
<b>CURRENT</b>		
Secured liabilities:		
Lease liability secured	64,859	152,685
Bank loans	433,409	107,109
<b>Total current borrowings</b>	<u>498,268</u>	<u>259,794</u>
	2019 \$	2018 \$
<b>NON-CURRENT</b>		
Secured liabilities:		
Lease liability secured	-	11,939
Bank loans	-	428,837
<b>Total non-current borrowings</b>	<u>-</u>	<u>440,776</u>
<b>Total borrowings</b>	<u>498,268</u>	<u>700,570</u>

The Club's loan with the Commonwealth Bank of Australia has a residual payment due for settlement on 17th December 2019 and therefore the principal balance outstanding at 31 March 2019 has been disclosed as a current liability.

Leased liabilities are secured by the underlying leased assets

(a) Defaults and breaches

During the current and prior year, there were no defaults or breaches on any of the loans.

## Notes to the Financial Statements

For the Year Ended 31 March 2019

### 14 Income in Advance

	2019	2018
	\$	\$
Rebates received in advance	193,417	-
Subs in advance	47,328	46,558
<b>Total income in advance</b>	<b>240,745</b>	<b>46,558</b>

### 15 Employee Benefits

	2019	2018
	\$	\$
Current liabilities		
Short-term provisions	159,383	125,936
<b>Total short-term employee benefits</b>	<b>159,383</b>	<b>125,936</b>
	2019	2018
	\$	\$
Non-current liabilities		
Long-term provisions	19,308	21,002
<b>Total long-term employee benefits</b>	<b>19,308</b>	<b>21,002</b>

### 16 Leasing Commitments

#### (a) Finance leases

Finance leases are in place for non current assets (Poker Machines, Equipment & Vehicles) and normally have a term between 1 and 3 years.

#### (b) Operating leases

An operating lease is in place for land on which the golf course sits, which is due to expire in 2023. Lease payments are increased on an annual basis to reflect market rentals.

### 17 Financial Risk Management

The Club is exposed to a variety of financial risks through its use of financial instruments.

The Club's overall risk management plan seeks to minimise potential adverse effects due to the unpredictability of financial markets.

The most significant financial risks to which the Club is exposed to are described below:

#### Specific risks

- Liquidity risk
- Credit risk



## Notes to the Financial Statements

For the Year Ended 31 March 2019

### 17 Financial Risk Management

- Market risk - currency risk, interest rate risk and price risk

#### Financial instruments used

The principal categories of financial instrument used by the Club are:

- Trade receivables
- Cash at bank
- Trade and other payables

#### Liquidity risk

Liquidity risk arises from the Club's management of working capital and the finance charges and principal repayments on its debt instruments. It is the risk that the Club will encounter difficulty in meeting its financial obligations as they fall due.

The Club's policy is to ensure that it will always have sufficient cash to allow it to meet its liabilities as and when they fall due. The Club maintains cash and marketable securities to meet its liquidity requirements for up to 30-day periods. Funding for long-term liquidity needs is additionally secured by an adequate amount of committed credit facilities and the ability to sell long-term financial assets.

The Club manages its liquidity needs by carefully monitoring scheduled debt servicing payments for long-term financial liabilities as well as cash-outflows due in day-to-day business.

Liquidity needs are monitored in various time bands, on a day-to-day and week-to-week basis, as well as on the basis of a rolling 30-day projection. Long-term liquidity needs for a 180-day and a 360-day period are identified monthly.

At the reporting date, these reports indicate that the Club expected to have sufficient liquid resources to meet its obligations under all reasonably expected circumstances and will not need to draw down any of the financing facilities.

#### Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Club.

Credit risk arises from cash and cash equivalents, derivative financial instruments and deposits with banks and financial institutions, as well as credit exposure to wholesale and retail customers, including outstanding receivables and committed transactions.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

## Notes to the Financial Statements

### For the Year Ended 31 March 2019

#### 17 Financial Risk Management

##### (i) Interest rate risk

The Club is exposed to interest rate risk as funds are borrowed at floating and fixed rates. Borrowings issued at fixed rates expose the Club to fair value interest rate risk.

The Club's policy is to minimise interest rate cash flow risk exposures on long-term financing. Longer-term borrowings are therefore usually at fixed rates. At the reporting date, the Club is exposed to changes in market interest rates through its bank borrowings, which are subject to variable interest rates.

#### 18 Members' Guarantee

The Club is incorporated under the *Corporations Act 2001* and is a Club limited by guarantee. If the Club is wound up, the constitution states that each member is required to contribute a maximum of \$2 each towards meeting any outstandings and obligations of the Club. At 31 March 2019 the number of members was 3,557 (2018: 3,400).

#### 19 Tax assets and liabilities

	2019	2018
	\$	\$
PAYG Withholding	22,460	13,012
GST payable	80,878	72,637
<b>Total current tax liabilities</b>	<b>103,338</b>	<b>85,649</b>

#### 20 Key Management Personnel Disclosures

The totals of remuneration paid to the key management personnel of Crescent Head Country Club Ltd during the year are as follows:

The total remuneration paid to key management personnel of the Club is \$ 192,273 (2018: \$ 225,534).

## Notes to the Financial Statements

### For the Year Ended 31 March 2019

#### 21 Contingencies

In the opinion of the Directors, the Club did not have any contingent liabilities at 31 March 2019 (31 March 2018 :None).

#### 22 Related Parties

The Club has determined that no related party transactions occurred during the year.

#### 23 Events Occurring After the Reporting Date

The financial report was authorised for issue on 20 June 2019 by the board of directors.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Club, the results of those operations, or the state of affairs of the Club in future financial years.

#### 24 Statutory Information

The registered office and principal place of business of the company is:

Crescent Head Country Club Ltd  
1 Rankine St,  
Crescent Head NSW 2440

**Notes to the Financial Statements**  
**For the Year Ended 31 March 2019**

25 Other Information

(a)

(i)



**Donations/Sponsorship**

2018/2019 Financial Year (1/4/2018 to 31/3/2019)

Anzac Day & Vietnam Vets	\$1,105.10
Cancer Council	\$ 100.00
CDSE (Club Grants / Kempsey Council)	\$3,000.00
Cooper Pettersen (Cricket)	\$ 600.00
Crescent Head Ladies Golf	\$ 145.80
Crescent Head Lion's Club	\$ 37.50
Crescent Head Malibu Club	\$8,000.00
Crescent Head Netball Club	\$ 500.00
Crescent Head Pointers Swim Club	\$ 200.00
Crescent Head Pre School	\$ 100.00
Crescent Head Primary School	\$2,831.50
Crescent Head Rugby Sevens	\$1,500.00
Drought Relief Fund Rotary	\$ 850.00
Drought Appeal (Peak Hill)	\$ 500.00
Drought Relief Fund	\$1,000.00
Kempsey Crescent Head Surf Lifesaving	\$5,000.00
Macleay Valley Diabetes	\$ 200.00
Melville High School	\$ 200.00
Save Lives Donate Organs	\$ 100.00
Senior Citizens	\$1,885.30
St. Pauls P. & F.	\$ 70.00
War Widows Guild	\$ 250.00

**TOTAL** **\$28,175.20**

*Note: An additional \$3,105.90 has been raised by fundraising throughout the Club for Drought Relief. This figure is not included above. All of these funds are yet to be donated.*

## Notes to the Financial Statements

For the Year Ended 31 March 2019

### 25 Other Information

(a)

(i)

#### List of Past Presidents

1956	K.J Brenton	1965	T.A Miles
1957	K.J Brenton	1966	N.H Young
1958	K.J Brenton	1967	N.H Young
1959	K.J Brenton	1968	K.W Faulkner
1960	K.J Brenton	1969	K.W Faulkner (pt)
1961	W. Harvey	1969	K.J Brenton (pt)
1962	W. Harvey	1970	K.J Brenton
1963	W. Harvey	1971	K.J Brenton
1964	T.A Miles	1972	K.J Brenton (pt)

Incorporated on 12th October 1972

1972	K.J Brenton (pt)	1991	G.C Barsby	2009	J. Patterson
1973	K.J Brenton	1992	G.C Barsby	2010	J. Patterson
1974	K.J Brenton	1993	G.C Barsby	2011	J. Patterson
1975	L.L Boardman D.F.M	1994	G.W Selkirk	2012	J. Patterson
1976	L.L Boardman D.F.M	1995	G.W Selkirk(pt)	2013	J. Patterson
1977	L.L Boardman D.F.M		G.C Barsby(pt)	2014	J. Patterson
1978	L.L Boardman D.F.M	1996	G.C Barsby	2015	J. Patterson
1979	J.A Weingarh	1997	G.C Barsby	2016	J. Patterson
1980	F. Emmett	1998	G.C Barsby	2017	J. Patterson
1981	F. Emmett	1999	G.C Barsby		P. Bryant(pt)
1982	T.G Lyttle	2000	G. Ball	2018	P. Bryant
1983	T.G Lyttle	2001	G. Ball		
1984	P.W Harvey	2002	J.F Baxter		
1985	P.W Harvey	2003	J.F Baxter		
1986	P.W Harvey	2004	J.F Baxter		
1987	P.W Harvey	2005	J.F Baxter		
1988	P.W Harvey	2006	J. Patterson		
1989	P.K Shaw	2007	J. Patterson		
1990	P.K Shaw	2008	J. Patterson		

#### List of Honorary Life Members

1973	K.J Brenton (dec)	1991	G.C Barsby (dec)	2015	J. Baxter
1974	K.R.M Stretch (dec)	1995	T. Errey (dec)	2016	J. Patterson (dec)
1975	L.L Boardman (dec)	1997	W. Harvey (dec)	2017	P. Bryant
1985	T.G Lyttle (dec)	2014	R. Curnow (dec)	2018	M. Fenwick

## Directors' Declaration

The directors of the Club declare that:

1. The financial statements and notes, as set out on pages 7 to 24, are in accordance with the *Corporations Act 2001* and:
  - a. comply with Australian Accounting Standards - Reduced Disclosure Requirements; and
  - b. give a true and fair view of the financial position as at 31 March 2019 and of the performance for the year ended on that date of the Club.
2. In the directors' opinion, there are reasonable grounds to believe that the Club will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director 

Director 

Dated this 30th day of June 2019



Advice for growth

**PARTNERS**

Anthony de Jager BCom CPA CA  
Chris Garrett BBus CA  
Dan Wade BCom CPA RCA  
Affiliate CA ANZ

**Crescent Head Country Club Ltd**

**Independent Audit Report to the members of Crescent Head Country Club Ltd**

**Report on the Audit of the Financial Report**

**Opinion**

I have audited the financial report of Crescent Head Country Club Ltd (the Club), which comprises the statement of financial position as at 31 March 2019, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In my opinion, the accompanying financial report of the Club is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the Club's financial position as at 31 March 2019 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards - Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Club in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Club, would be in the same terms if given to the directors as at the time of this auditor's report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Responsibilities of Directors for the Financial Report**

The directors of the Club are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.



Advice for growth

PARTNERS  
Anthony de Jager BCom CPA CA  
Chris Garrett BBus CA  
Dan Wade BCom CPA RCA  
Affiliate CA ANZ

## Crescent Head Country Club Ltd

### Independent Audit Report to the members of Crescent Head Country Club Ltd

In preparing the financial report, the directors are responsible for assessing the Club's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Club or to cease operations, or have no realistic alternative but to do so.

#### Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

#### Wrights Chartered Accountants

A handwritten signature in black ink, appearing to read 'Dan Wade'.

Dan Wade  
Partner

Kempsey NSW 2440

Dated this 20th day of June, 2019